

East Windsor Public Schools

Tuition Determination Form- Pre-Kindergarten

In order to be considered for free tuition, please complete the following information. If you do not believe you are eligible, you do not need to supply financial information. Check the appropriate box, sign, and return this form with your child's application packet.

I believe my child, \_\_\_\_\_ qualifies for free/reduced tuition and my documentation is attached.

I am on active military duty and believe my child, \_\_\_\_\_, qualifies for reduced tuition. A copy of my active military ID is attached.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

The District will utilize the USDA Income Eligibility Guidelines for Free and Reduced Lunch (published annually and included for your reference) to determine eligibility for free or reduced tuition. To apply for consideration, families must supply documentation of all household income. This includes:

- Four weeks of recent payroll receipts from each adult in the household, OR a recent income tax return from each adult in the household.
- Documentation of all other incomes such as child support, alimony, SSI, DSS, rent, dividends, etc.

All Information will be kept confidential and used only for the purpose of determining eligibility for free tuition.

Child's Name: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Members of Household: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total members of household: \_\_\_\_\_

For Office Use Only

Date: \_\_\_\_\_

Yearly Income: \_\_\_\_\_

Qualifies for Free Tuition:

Full Tuition:

## Income Guidelines for Determining Eligibility for Free Pre-School/Pre-K Tuition

If a household has only one source of income, or if all sources of income are the same frequency, do **not** use conversion factors. Compare the income or sum of the incomes to the chart below for the appropriate frequency and household size to make the eligibility determination. Many households have different sources of income coming into the home at different frequencies, such as weekly or bi-weekly wages and monthly social security benefits. In these situations, convert all sources of income to an annual amount using the calculations below.

- **Weekly:** Multiply by 52
- **Every two weeks:** Multiply by 26
- **Twice per month:** Multiply by 24
- **Monthly:** Multiply by 12

In applying the guidelines, the school registration authority/institution **must** compare the household's size and total household income to the income guidelines to determine eligibility for free Pre-School/Pre-Kindergarten tuition. Children of parents or guardians who become unemployed may be eligible for free tuition during the period of unemployment.

The income guidelines below are used to determine free Pre-School/Pre-Kindergarten tuition.

Gross Income Guidelines					
Household Size	Annual gross income	Monthly gross income	Twice per month	Every two weeks gross income	Weekly gross income
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
Each additional family member	+ 8,399	+ 700	+ 350	+ 324	+ 162

If a household has only one source of income, or if all sources of income are the same frequency, do **not** use conversion factors. Compare the income or sum of the incomes to the chart on page 1 for the appropriate frequency and household size to make the eligibility determination. Many households have different sources of income coming into the home at different frequencies, such as weekly or bi-weekly wages and monthly social security benefits. In these situations, convert all sources of income to an annual amount using the calculations below.

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In applying the guidelines, the school registration authority/institution **must** compare the household's size and total household income to the income guidelines to determine eligibility for free Pre-School/Pre-Kindergarten tuition. Children of parents or guardians who become unemployed may be eligible for free tuition during the period of unemployment.