

Required Residency Documentation

Please provide one (1) mandatory item from Category A and one (1) from Category B. If unable to provide from Category B, two items from Category C are required. **In addition, a photo ID is required.** Account numbers and amounts may be redacted from forms.

*****APPLICABLE ITEMS IN CATEGORIES B & C ARE REQUIRED TO BE LESS THAN 60 DAYS OLD AND MUST REFLECT YOUR CURRENT East Windsor ADDRESS*****

| Acceptable Documentation for Proof of Residency | | |
|---|--|---|
| Category A | Category B | Category C |
| <ul style="list-style-type: none"> ● Current mortgage statement ● Copy of property deed if no mortgage statement is available ● Settlement statement or closing disclosure (new homeowners only) ● Lease - must be unexpired, signed by lessor/lessee, dated and landlord contact information must be provided ● Military Orders- (per PA21-86) ● Notarized Landlord Residency Affidavit Form with landlord contact information if no lease exists, if lease is expired, or if lease is weekly or month to month ● Section 8 agreement with dates of tenancy | <ul style="list-style-type: none"> ● Current utility bill statement - complete bill required, not just payment stub ● Utility work order showing service address for new Homeowners. <p>Examples include:</p> <ul style="list-style-type: none"> ○ Electricity ○ Natural Gas ○ Landline Phone ○ Cable/Satellite ○ Water <p><i>Cell phone bills and shut off notices are not acceptable</i></p> | <ul style="list-style-type: none"> ● Valid driver’s license (stickers not allowed) ● Valid CT DMV non-driver’s photo identification with current address ● Valid automobile registration ● Voter registration ● Current auto or homeowners insurance declaration page ● Current payroll stub ● Bank or Credit Card Statement Court document ● Letter from any government agency with East Windsor address and dated for most current tax year: ● W-2 form ● Auto or property tax bill |

For questions please contact Central Office at (860) 623-3346