



ADMINISTRATION

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Dear Families,

As winter approaches, preparations for school cancellations related to snow, ice, and other emergencies are underway. Cancellations will be reported via SchoolMessenger, on our website, www.eastwindsork12.org, and on WFSB (TV3) and WVIT (TV30).

Normally, a SchoolMessenger is sent no later than 5:45 a.m., and an announcement is made shortly thereafter through local media on the day of the cancellation or delayed opening. Look for weather-related announcements on these sources rather than trying to reach a school or Central Office during this time.

UPDATE YOUR CONTACT INFORMATION

One important factor in preparing for emergency-related messages is to ensure your contact information is correct and kept updated throughout the school year.

DELAYED OPENING

Weather conditions may require a delay, rather than a closing. Delays will be for **two hours**. This means all bus pick-ups will occur **two hours** later than usual. In addition, all school opening schedules will be delayed **two hours** for staff and students. When a delay is announced, there will be no morning pre-school programs. However, the afternoon pre-school will occur according to the regular schedule. Also, lunch will be served on these days and the dismissal time will remain the same.

EARLY/DELAYED DISMISSAL

When inclement weather starts or is forecast to start after the school day begins, it may be necessary to release students early, delay dismissal (in the event of an emergency, i.e. tornado warning), and/or cancel after school activities. A modified early dismissal may be used if the forecast indicates that weather conditions will impact bus travel routes through town. If circumstances require an early/delayed dismissal or afterschool program cancellation, the announcement will be made as soon as possible via SchoolMessenger, on our website, on facebook, and on the above listed news outlets. Dismissal times will be included with the SchoolMessenger notice and posted on the district website. Plan in advance for cancellations, delays, or dismissals by making arrangements to have family, a friend or a neighbor meet your child at the bus stop or at your home if you are unable to be home when these decisions are made.

ONE FINAL NOTE

Our decisions are based upon all available information to us at that time. We are advised by a professional meteorologist, by our police department, by our DPW, and our bus company. Student safety comes above all else with respect to the safe transport of children to and from school.

Thank you for your continued support of our East Windsor Public Schools.

Patrick Tudryn, Ed. D
Superintendent