



FUNDRAISING REQUEST FORM

COMPLETED FORMS ARE DUE TO CENTRAL OFFICE NO LESS THAN 10 BUSINESS DAYS IN ADVANCE OF THE FUNDRAISER

REQUESTING ORGANIZATION INFORMATION

ACTIVITY/CLUB: _____

ADVISOR(S): _____

FUNDRAISER INFORMATION

PROPOSED DATES: _____

PURPOSE: _____

NATURE OF THE FUNDRAISER: _____

GOODS TO BE SOLD: _____

LOCATION: IN SCHOOL OUT OF SCHOOL BOTH

VENDOR & ADDRESS: _____

ESTIMATED FINANCIALS

COST OF MERCHANDISE	\$
ANTICIPATED GROSS INCOME	\$
ANTICIPATED PROFIT	\$

STUDENT ACTIVITY ACCOUNT EXISTS:	
YES	NO

STUDENT INVOLVEMENT

EXPLAIN THE NATURE AND EXTENT OF STUDENT INVOLVEMENT:

ADVISOR INFORMATION

BY SIGNING THE BELOW, I ACKNOWLEDGE THE FOLLOWING FUNDRAISING POLICIES AND PRACTICES:

- EAST WINDSOR BOARD OF EDUCATION, BOARD POLICY 1324
- FUNDRAISING DEPOSITS AND DISBURSEMENT OF FUNDS, BOARD POLICY 6415.8
- AN INVOICE OR CONTRACT IS ATTACHED FROM THE COMPANY PROVIDING THE GOODS

SIGNATURE: _____ DATE: _____

ADVISOR INFORMATION

APPROVED

DENIED

SIGNATURE: _____ DATE: _____