

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
Meeting of Wednesday, January 10, 2024
7:30 p.m. - Room A5, Broad Brook Elementary School
14 Rye Street, Broad Brook, CT**

AGENDA

I. CALL THE MEETING TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ATTENDANCE

IV. ADDED AGENDA ITEMS

V. MINUTES

December 13, 2023 - Regular Meeting Minutes

VI. PUBLIC PARTICIPATION

- 1) Speakers should preface remarks by stating their name and address.
 - 2) Please limit your comments to three minutes.
 - 3) This section of the meeting shall last no longer than 20 minutes.
 - 4) Any comments should be made in an appropriate manner. Inappropriate comments may result in the speaker being asked to leave. No speaker making an oral presentation shall include charges or complaints of a personal nature against any individual. All such charges or complaints concerning individual employees of the Board of Education should be sent to the immediate superior of the person to whom the complaint relates. All such charges or complaints concerning a Board of Education member or Superintendent of Schools should be sent to the Chairperson of the Board and to such other Board members deemed appropriate. (ref.BP 9325)
 - 5) Questions which can be answered during the meeting may be answered at the option of the Superintendent and Chairman of the Board of Education. Other inquiries which may require analysis/investigation will be answered at the next scheduled Board meeting.
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VII. STUDENT REPRESENTATIVE REPORT

VIII. UPCOMING MEETINGS/EVENTS

- 1) January 17, 2024 - BOE BPR Subcommittee meeting at 5:30 p.m.
 - 2) January 17, 2024 - Town Board of Finance Meeting at 7 p.m.
 - 3) January 24, 2024 - BOE Curriculum Council subcommittee meeting at 6 p.m.
 - 4) January 24, 2024 - BOE Regular Meeting at 7:30 p.m.
 - 5) January 31, 2024 - BOE Workshop with CABE Nick Caruso & Att. Chinni at 6 p.m.
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IX. BROAD BROOK SCHOOL REPORT

X. CURRICULUM REPORT

XI. LIAISON'S REPORT

XII. PUBLIC PARTICIPATION

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 - 5) Questions which can be answered during the meeting may be answered at the option of the Superintendent and Chairman of the Board of Education. Other inquiries which may require analysis/investigation will be answered at the next scheduled Board meeting.
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XIII. MISCELLANEOUS

XIV. CORRESPONDENCE

- 1) Torchlight parade correspondence
 - 2) Pajama Day fundraiser
 - 3) Sponsor a Child thank you correspondence
-

XV. EXECUTIVE SESSION

- 1) Pending litigation
 - 2) To discuss contract negotiations
-

XVI. ADJOURNMENT

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
REGULAR MEETING MINUTES
Tuesday, December 13, 2023
7:30 p.m. - Room A5, Broad Brook Elementary School
14 Rye Street, Broad Brook, CT**

I. CALL THE MEETING TO ORDER

Vice Chair K. Carey-Trull called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Vice Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Vice Chair K. Carey-Trull, Secretary H. Spencer, F. Neill, C. Sevarino, D. Menard, N. Farmer, E. LeBorious, Kari Bettancourt, Gabriela Resto, Dr. P. Tudryn

Also in attendance: D. Rouillard, J. Martin, R. Galloway, B. Kaminski, T. Field, L. Daitch, Laura Foxx, Matt Ryan, J. Kennedy, Student Representative- V. Hernandez, community members

IV. COMMENDATIONS

1. Superintendent's Community Service Award - five Broad Brook Elementary School students recognized for their efforts to raise money and purchase books for the school:
Yuvika Reddy Chavva
Eshan Koyyada
Pushkar Kuchi
Jaswin Raguprabhu
Ayaan Shaik
Avyukta Pendekanti
2. North Central Acts of Kindness Award Recognition - Students were recognized by their schools for the positive attributes they bring to the school community:
Hannah Mansfield, East Windsor High School
Cayla Pearson, East Windsor High School
Kelly Lemus-Herrera, East Windsor Middle School
3. TEAM Teacher Recognition - two teachers were recognized for their time, effort, and dedication to completing the Teacher Education And Mentoring program and their commitment to the East Windsor Public Schools:
Peter Aikins, Broad Brook Elementary School (in absentia)
Tara Prochorena, East Windsor High School (in absentia)

V. ADDED AGENDA ITEMS

None

VI. MINUTES

December 13, 2023 - Regular Meeting Minutes – On a motion by H. Spencer, second by D. Menard, to approve the Board minutes. H. Spencer requested the minutes be amended to note K. Carey-Trull participated in the vote for Board Vice Chair to break the tie. PASSED with a unanimous vote.

VII. PUBLIC PARTICIPATION

None

VIII. STUDENT REPRESENTATIVE REPORT

V. Hernandez presented the news and events at all three schools.

IX. COMMENDATIONS

Due to a late arrival, the meeting was paused to recognize another North Central Acts of Kindness Award recipient:

Sahana Vijayakumar, East Windsor Middle School

X. UPCOMING MEETINGS/EVENTS

1. December 20, 2023 - Town Board of Finance Meeting at 7 p.m.
2. January 10, 2024 - BOE Finance Subcommittee Meeting at 6 p.m.
3. January 10, 2024 - BOE Regular Meeting at 7:30 p.m.
4. January 17, 2024 - BOE BPR Subcommittee meeting at 5:30 p.m.
5. January 17, 2024 - Town Board of Finance Meeting at 7 p.m.
6. January 24, 2024 - BOE Curriculum Council subcommittee meeting at 6 p.m.
7. January 24, 2024 - BOE Regular Meeting at 7:30 p.m.
8. January 31, 2024 - BOE Workshop with CABA Nick Caruso & Att. Chinni at 6 p.m.

Dr. P. Tudryn highlighted the BOE workshop being held on January 31, 2024 and encouraged members to email J. Kennedy with specific questions ahead of the workshop.

XI. COMMUNICATIONS UPDATE: COMMUNITY SURVEY RESULTS

J. Martin presented the community survey results. J. Martin noted how impressed parents are with how well the school staff knows their children. It was also noted that the most common concerns mentioned in the survey were facilities and bullying in schools. A written report was also provided.

XII. STRATEGIC PLAN UPDATE

D. Rouillard presented the strategic plan update. The four goals of the strategic plan were highlighted. D. Rouillard updated the board on the various ways the district is meeting the goals on or ahead of schedule and provided a written report.

XIII. FINANCIAL REPORT

1. Fiscal Year 2024 Financial Report
The budget report was provided to the Board.

2. Fiscal Year 2024 Budget Projection

R. Galloway presented the financial report reviewing an in-depth breakdown of the projections in the provided written report as well as updates on encumbrances that have occurred during the current fiscal year.

XIV. NEW BUSINESS: VOTE

1. Fiscal Year 2024 Budget Transfers

On a motion by N. Farmer, second by D. Menard, the board moved to approve transfer number one in the amount of \$139,630 from the lines between the accounts referenced on the report given. PASSED with a unanimous vote.

2. Revised 2024 Board of Education Meeting Calendar

On a motion by N. Farmer, second by C. Sevarino, the board moved to approve the revised Board of Education 2024 meeting schedule. PASSED with a unanimous vote.

XV. NEW BUSINESS: DISCUSSION

1. BOE Subcommittee Assignments

Members discussed the various subcommittee assignments as well as the report provided. Due to increased interest, alternates were selected for the Board Policy Review Committee and the Curriculum Council. Additionally, the board agreed to revisit adding members to various committees closer to their scheduled meetings.

2. Board Policy Review - First Reading Series 0000 and 2000:

Dr. P. Tudryn gave a brief review of the process to update and revise the Board policies. The board discussed the process of removing, replacing, and updating the policies.

On a motion by H. Spencer, second by D. Menard, the board approved continuing the meeting past 10 PM. The vote PASSED with 7 in favor and 2 opposed. N. Farmer and K. Betancourt opposed.

3. Fiscal Year 2025 Budget Planning Update:

Dr. P. Tudryn updated the Board on the status of the budget planning for Fiscal Year 2025. Board members discussed the programs they would like to prioritize support for as well as concerns with funding.

XVI. LIAISON'S REPORT

H. Spencer advised the board that the scout hall contract was approved. N. Farmer reported the success of the Broad Brook Elementary School PTO Holiday Store which brought joy to the students.

XVII. PUBLIC PARTICIPATION

None

XVIII. MISCELLANEOUS

D. Menard shared that the Community Wellness Association is cleaning out a space and is in need of volunteers to assist with that process. Dr. Tudryn said community service requests should be directed to S. Whalen.

XIX. CORRESPONDENCE

1. Veterans Thank You Correspondence
2. Enrollment Report
3. Hartford Foundation Grant Award Letters
4. TACT Thank You Email to BOE

XX. EXECUTIVE SESSION

On a motion by H. Spencer, 2nd by C. Severino, the Board moved to enter executive session for the purpose of discussing contract negotiations and pending litigation at 10:04 PM. The vote PASSED unanimously. The Board came out of executive session at 10:38 PM.

XXI. ADJOURNMENT

On a motion by C. Sevarino, 2nd by K. Betancourt, the Board adjourned the meeting at 10:39 PM. The vote PASSED unanimously.

Respectfully submitted,
Jessica Kennedy
Board Recording Secretary

Student Representative Report
BOE Meeting 01.10.24

Broad Brook School Report

During the month of December, the fourth grade focused on giving the gift of compliments. Students noticed what their classmates were doing well and celebrated each other's unique attributes and accomplishments. This activity helped to create positive discourse and relationships. The compliments brought both the giver and receiver joy.

All BBS students completed the annual winter learning challenge over the December break. Students completed a variety of learning activities and turned in their completed chart to win prizes. All participants have a mitten hanging on the bulletin board.

The monthly family mileage club event was held last night on January 9th. Many families participated including siblings who attend the MS or haven't started at BBS yet.

I-ready diagnostic assessments are underway. BBS is excited to see all of the growth students have made since the beginning of the school year.

Middle School Report

December concluded with our school-wide monthly incentive. Students had a delightful time engaging in winter craft activities while indulging in cookies and sipping on hot chocolate. EWMS basketball teams faced off against Windsor Locks and Tolland. The Winter iReady diagnostic is approaching, and students are eager to showcase the knowledge they've acquired since September. In January, we've initiated the January Attendance Challenge, where grade levels will compete to achieve the highest attendance rates.

High School Report

The senior class executive board has decided that senior outing will be at Brownstone! Date to be determined. The Senior Banquet has been scheduled for 5/31 at Merlot on the Water from 6pm to 10pm.

On Pi day (March 14th) several seniors and some underclassmen will be joining me at SCSU for our 2nd consecutive year participating in the MaPP (Mathematical Puzzle Programs) Challenge! Last year the students performed admirably and are really looking forward to doing even better this year!

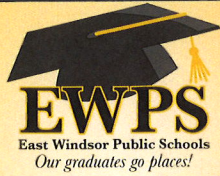
The sophomore class conducted two fundraisers in the month of December, Candy Grams and Chipotle and earned roughly \$200. They have a Red Robin fundraiser planned for February.

The LEO club inducted 6 students in the EWHS Cafe on Wednesday January 3rd and installed 7 officers. 10 of the LEO club members (old and new) were joined by their parents for the ceremony. All of our members will now continue their work this year to engage and serve the community. These activities include habitat for humanity and working with the East Windsor Senior Citizens.

Picture retake day is scheduled for January 22.

At the end of November, 16 ambitious students took on the responsibility of representing Senegal at the 71st Connecticut World Affairs Council Model United Nations conference. These students, sophomores to seniors, worked alongside about 1000 other students to address global issues ranging from the scourge of child labor, the worldwide gap in internet access, access to clean water, and tackle the problem of plastic pollution. We are very excited to bring the Model UN experience back to East Windsor and look forward to next year's conference.

The planned Model Congress at American International College has been canceled, but Westfield State College has taken on the responsibility of hosting it this April. Our students will reconvene on Thursday afternoons to begin preparing for this unique event and will begin to draft legislation.



Curriculum Report: Literacy Update
Board of Education
January 10, 2024

Portrait of Graduate and Strategic Planning:

- Continue work identified in Dr. Rafferty's Literacy Review in the Spring of 2022
- Implement evidence and/or research based instructional strategies
- Address school-wide focus areas related to student & teacher resources and our district goals
- Provide professional development to ensure we are focused on student need



**Recommendation #1
The EWPS Literacy Block**

Create a clearly identified literacy block.

Provide guidance for teachers around the components for comprehensive literacy programming and the timing of high quality instruction.

Completed

Clearly defined components of the Literacy Block include each of the following: 120 minutes

- Readers Workshop - Savvas
- Writers Workshop - Savvas
- Heggerty (K-2)
- Foundations (K-3)
- Word Work (4+)



**Recommendation #2
EWPS Assessments and
Data Protocols**

Use comprehensive battery of "data informed" practices to provide personalized instruction to all students as well as help teachers reach all students. Additionally look to triangulate student data.

Completed

- [District Assessment Calendar](#)

Screeners

- i-Ready (not approved by CT for 24-25)
- Dibels (state required)
- Core Multiple Measures
- Concepts of Print
- Reading Interview (Comprehension)

Data Collection and Review

- Lyman Data Systems & MTSS



**Recommendation #3
EWPS Phonics Instruction**

Revise and resource a aligned word study programming that aligns to the phonics continuum along guidance from phonological awareness, synthetic phonics, analytic phonics to morphology.

Completed

Implemented both Heggerty and Foundations as part of our word study program to address:

- Phonological Awareness
- Synthetic Phonics
- Analytic Phonics

Time allotted in our Literacy Block for each program



**Recommendation #4
EWPS Intervention
Programming**

Create an accelerative intervention system and structure.

Provide guidance and training to have clear protocols and transition plans for students in tiered teaching settings.

Completed

- [BOE - IF Then Document Intervention](#)
- [BOE - Intervention Form - Tier II/III](#)

This Allows

- Clear Understanding of Tiers 1-3
- Student Transitions
- Next Steps/Communication
- Responsibility

Data Collection and Review

- Lyman Data Systems & MTSS



Recommendation #5
Revise the Writing
Curriculum and Resources
for EWPS Students and
Staff

Map and deliver the teaching resources necessary to give students programming aligned to the writing progression as mapped by the most recent standards.

Incomplete → Ongoing

- We have created and provided PD to a team of curriculum writers - Evidence by curriculum presented at BOE Curriculum Committee
- Provided PD to elementary and middle school teachers Trusting Readers
- Provided continued training to Instructional Coaches to support teachers
- Selected a new literacy model Savvas (one of five approved by the CSDE) K-8
- Will expand to the high school (24-25)



Recommendation #6
EWPS Multi-Year
Improvement Approach

Create a multi-year implementation and spending plan to assure responsible budgeting and the space to build staff capacity.

*On Schedule

- Year 1 - 22-23 - Complete
 - Literacy Block, Literacy Screening, Train Curriculum Writers, Phonics Program, Small Group Reading Materials, Redefine Instructional Coaching Model
- Year 2 - 23-24 - Complete
 - Provided PD Related to Literacy Block, District Assessment Calendar, Provided Resources (phonics/classroom libraries), Continue Training for Instructional Coaches to Support Teachers
 - Created Curriculum Implementation Guides K-8
- Year 3(24-25) & 4(25-26) - Ongoing



THE RESULTS

- Literacy resources that are tied to the Science of Reading have been adopted and implemented K-8.
- Our teachers are receiving professional development and implementing best instructional strategies.
- Our students are engaging in rigorous learning experiences and student achievement is improving.

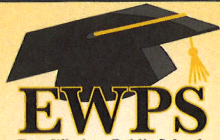


Questions?

Thank you



10



East Windsor Public Schools
Our graduates go places!

BBS Instructional Focus Update
EW BOE
January 10, 2024

Strategy #3: Continue implementation of evidence and/or research instructional strategies.

Action	Timeline	Lead By	Performance Indicators
Identify building based areas of need	9-11 months	Curriculum Director	Updated master curricula
Identify strategies based on areas of need		Director Administrators	Completed rubric feedback from peer rubrics
Provide professional development on instructional strategies		Full Committee	Communications with families
Conduct lessons walkthrough to verify use of instructional strategies	11-15 months		
Monitor fidelity of implementation	15-18 months		
Professional development based on lessons walkthrough			

Portrait of the Graduate
East Windsor Public Schools

- Informed Life-Long Learners**
Curious, Inquisitive, Reflective, Self-Directed, Critical Thinker
- Self-Aware IndividualsHealthy, Positive, Confident, Resilient, Emotionally Stable**
- Responsible CitizensCivic Participation, Social Responsibility, Self-Aware & Thrivable Citizen**

East Windsor Graduates are Informed Life-Long Learners, Responsible Citizens & Self-Aware Individuals

RECAP

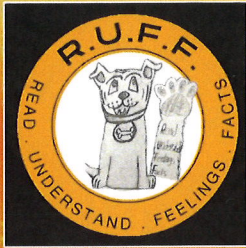
- June 2023 shared our Instructional focus and logo.
- Instructional focus: By the end of the 2023-2024 school year all BBS students will be able to clearly communicate their understanding across social and academic areas using precise vocabulary as measured by achievement of typical growth on i-Ready and/or 80% will demonstrate proficiency on grade level/alternative assessments.

WHAT WE'RE DOING:

- Defining instructional strategy Accountable Talk
- Compliments current curricula.
- Directly supports inquiry based learning.



WELCOME to BBES R.U.F.F Assembly!



NEXT STEPS:

- Continue to communicate to all students and staff.
- Complete the one -sheeter defining Accountable Talk.
- Provide PD.
- Monitor data at the mid-year.



Questions?

Thank you



From: **Melissa Maltese** <mmaltese@eastwindsorct.com>

Date: Sat, Dec 9, 2023 at 10:08 PM

Subject: Parade thank you 😊

To: Zoe Stinson <zstinson@ewct.org>, ptudryn <ptudryn@ewct.org>

Hi Zoe

I just wanted to send a bit of thanks! You guys were amazing, and I can't thank you enough for your partnership in the parade and singing afterwards!! The kids did fantastic and I look forward to working with you all again next year!!! Thank you so very much❤️❤️

Melissa

----- Forwarded message -----

From: **Joel Whalen** <jpwhalen75@yahoo.com>

Date: Sun, Dec 10, 2023 at 8:51 AM

Subject: Torchlight parade

To: <ptudryn@ewct.org>

Cc: Jennifer Kaprielian <jkaprielian@ewct.org>, Zoe Stinson <zstinson@ewct.org>

Good morning Dr Tudryn

I wanted to reach out to you to recognize and thank both Jen Kaprielian and Zoe Stinson for the work that they put into getting the band and chorus students ready for the torchlight parade last night.

It was great to see close to if not over 100 students as they participated in the parade last night.

As a parent it was great to see the students having fun and the collaboration between the High School and Middle School students as they were rehearsing and preparing to march in the parade.

I would also like to recognize Tim Field. One of the things that I have noticed about any music event that I have been to since my daughter started playing in band last year, is the fact that at least one if not both of the Middle School administrators have been at the performances.

It is exciting to see that we have a thriving and growing music program in town and I thank you, your administrators and the music teachers for making that possible.

Happy Holidays

Joel Whalen

Sent from my iPhone

----- Forwarded message -----

From: **Katrina Murphy** <kmurphy@ewct.org>

Date: Wed, Dec 13, 2023 at 1:45 PM

Subject: PJ Day District Totals

To: Tudryn, Patrick <ptudryn@ewct.org>, Justin Martin <jmartin@ewct.org>, Darryl Rouillard <drouillard@ewct.org>, Laura Foxx <lfoxx@ewct.org>, Ryan, Matthew <mryan@ewct.org>, Allison Anderson <aanderson@ewct.org>, Barbara Kaminski <bkaminski@ewct.org>, Timothy Field <tfield@ewct.org>, Lynda Daitch <ldaitch@ewct.org>

Hello,

I am pleased to share the total collections of our district-wide "PJ Day for the Kids" CCMC Fundraiser:

Broad Brook School: \$545 cash raised

EW Middle School: \$349 cash raised

EW High School: \$128 cash raised

District Wide Online funds raised: \$542

Overall total raised by EWPS: \$1,564!!!!

Please feel free to share with your respective staff and thank you all for your contributions!



Katrina Murphy

Administrative Assistant

📍 14 Rye Street • Broad Brook, CT 06016

☎ (860) 623-2433 📠 (860) 623-0717

🌐 www.eastwindsork12.org

📘 www.facebook.com/EWPS1

✉ kmurphy@ewct.org

From: **Sharon Michaels** <SMichaels@eastwindsorct.com>
Date: Tue, Jan 2, 2024 at 2:09 PM
Subject: Thank You from East Windsor Social Services
To: hspencer@ewct.org <hspencer@ewct.org>



Dear Heather,

We would like to take this opportunity to express our sincere thanks to you and the East Windsor Board of Education for the generosity that you all displayed in being part of the 2023 Sponsor a Child Program here at the Department of Social Services for the Town of East Windsor.

We appreciate all the time, energy, and holiday spirit you put into providing wonderful gifts for the many children that you sponsored this year! It is wonderful to know that as dedicated members of our community, you care enough about our local families to volunteer to provide gifts to make the holidays brighter and merrier for them. If needed, our East Windsor Tax ID # is 06-6001993.

Once again, thank you for your kindness and generosity and may we wish all of you and your families a Happy and Healthy New Year!

Sincerely,

The East Windsor Social Services Team
25 School Street
East Windsor, CT 06088
860-623-2430