

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT  
REGULAR MEETING MINUTES  
Tuesday, December 13, 2023  
7:30 p.m. - Room A5, Broad Brook Elementary School  
14 Rye Street, Broad Brook, CT**

**I. CALL THE MEETING TO ORDER**

Vice Chair K. Carey-Trull called the meeting to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

In attendance: Chair K. Carey-Trull, Vice Chair H. Spencer, Secretary F. Neill, C. Sevarino, D. Menard, N. Farmer, E. LeBorious, Kari Bettancourt, Gabriela Resto, Dr. P. Tudryn

Also in attendance: D. Rouillard, J. Martin, R. Galloway, B. Kaminski, T. Field, L. Daitch, Laura Foxx, Matt Ryan, J. Kennedy, Student Representative- V. Hernandez, community members

**IV. COMMENDATIONS**

1. Superintendent's Community Service Award - five Broad Brook Elementary School students recognized for their efforts to raise money and purchase books for the school:

Yuvika Reddy Chavva

Eshan Koyyada

Pushkar Kuchi

Jaswin Raguprabhu

Ayaan Shaik

Avyukta Pendekanti

2. North Central Acts of Kindness Award Recognition - Students were recognized by their schools for the positive attributes they bring to the school community:

Hannah Mansfield, East Windsor High School

Cayla Pearson, East Windsor High School

Kelly Lemus-Herrera, East Windsor Middle School

Due to a late arrival, the meeting was later paused to recognize North Central Acts of Kindness Award recipient:

Sahana Vijayakumar, East Windsor Middle School

3. TEAM Teacher Recognition - two teachers were recognized for their time, effort, and dedication to completing the Teacher Education And Mentoring program and their commitment to the East Windsor Public Schools:

Peter Aikins, Broad Brook Elementary School (in absentia)  
Tara Prochorena, East Windsor High School (in absentia)

**V. ADDED AGENDA ITEMS**

None

**VI. MINUTES**

December 13, 2023 - Regular Meeting Minutes – On a motion by H. Spencer, second by D. Menard, to approve the Board minutes. H. Spencer requested the minutes be amended to note K. Carey-Trull participated in the vote for Board Vice Chair to break the tie. PASSED with a unanimous vote.

**VII. PUBLIC PARTICIPATION**

None

**VIII. STUDENT REPRESENTATIVE REPORT**

V. Hernandez presented the news and events at all three schools.

**IX. UPCOMING MEETINGS/EVENTS**

1. December 20, 2023 - Town Board of Finance Meeting at 7 p.m.
2. January 10, 2024 - BOE Finance Subcommittee Meeting at 6 p.m.
3. January 10, 2024 - BOE Regular Meeting at 7:30 p.m.
4. January 17, 2024 - BOE BPR Subcommittee meeting at 5:30 p.m.
5. January 17, 2024 - Town Board of Finance Meeting at 7 p.m.
6. January 24, 2024 - BOE Curriculum Council subcommittee meeting at 6 p.m.
7. January 24, 2024 - BOE Regular Meeting at 7:30 p.m.
8. January 31, 2024 - BOE Workshop with CABE Nick Caruso & Att. Chinni at 6 p.m.

Dr. P. Tudryn highlighted the BOE workshop being held on January 31, 2024 and encouraged members to email J. Kennedy with specific questions ahead of the workshop.

**X. COMMUNICATIONS UPDATE: COMMUNITY SURVEY RESULTS**

J. Martin presented the community survey results. J. Martin noted how impressed parents are with how well the school staff knows their children. It was also noted that the most common concerns mentioned in the survey were facilities and bullying in schools. A written report was also provided.

**XI. STRATEGIC PLAN UPDATE**

D. Rouillard presented the strategic plan update. The four goals of the strategic plan were highlighted. D. Rouillard updated the board on the various ways the district is meeting the goals on or ahead of schedule and provided a written report.

**XII. FINANCIAL REPORT**

1. Fiscal Year 2024 Financial Report  
The budget report was provided to the Board.

2. Fiscal Year 2024 Budget Projection

R. Galloway presented the financial report reviewing an in-depth breakdown of the projections in the provided written report as well as updates on encumbrances that have occurred during the current fiscal year.

**XIII. NEW BUSINESS: VOTE**

1. Fiscal Year 2024 Budget Transfers

On a motion by N. Farmer, second by D. Menard, the board moved to approve transfer number one in the amount of \$139,630 from the lines between the accounts referenced on the report given. PASSED with a unanimous vote.

2. Revised 2024 Board of Education Meeting Calendar

On a motion by N. Farmer, second by C. Sevarino, the board moved to approve the revised Board of Education 2024 meeting schedule. PASSED with a unanimous vote.

**XIV. NEW BUSINESS: DISCUSSION**

1. BOE Subcommittee Assignments

Members discussed the various subcommittee assignments as well as the report provided. Due to increased interest, alternates were selected for the Board Policy Review Committee and the Curriculum Council. Additionally, the board agreed to revisit adding members to various committees closer to their scheduled meetings.

2. Board Policy Review - First Reading Series 0000 and 2000:

Dr. P. Tudryn gave a brief review of the process to update and revise the Board policies. The board discussed the process of removing, replacing, and updating the policies.

On a motion by H. Spencer, second by D. Menard, the board approved continuing the meeting past 10 PM. The vote PASSED with 7 in favor and 2 opposed. N. Farmer and K. Betancourt opposed.

3. Fiscal Year 2025 Budget Planning Update:

Dr. P. Tudryn updated the Board on the status of the budget planning for Fiscal Year 2025. Board members discussed the programs they would like to prioritize support for as well as concerns with funding.

**XV. LIAISON'S REPORT**

H. Spencer advised the board that the scout hall contract was approved. N. Farmer reported the success of the Broad Brook Elementary School PTO Holiday Store which brought joy to the students.

**XVI. PUBLIC PARTICIPATION**

None

**XVII. MISCELLANEOUS**

D. Menard shared that the Community Wellness Association is cleaning out a space and is in need of volunteers to assist with that process. Dr. Tudryn said community service requests should be directed to S. Whalen.

**XIII. CORRESPONDENCE**

1. Veterans Thank You Correspondence
2. Enrollment Report
3. Hartford Foundation Grant Award Letters
4. TACT Thank You Email to BOE

**XIX. EXECUTIVE SESSION**

On a motion by H. Spencer, 2nd by C. Severino, the Board moved to enter executive session for the purpose of discussing contract negotiations and pending litigation at 10:04 PM. The vote PASSED unanimously. The Board came out of executive session at 10:38 PM.

**XX. ADJOURNMENT**

On a motion by C. Sevarino, 2nd by K. Betancourt, the Board adjourned the meeting at 10:39 PM. The vote PASSED unanimously.

Respectfully submitted,  
Jessica Kennedy  
Board Recording Secretary

Approved 01/24/24