

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
REGULAR MEETING MINUTES
Wednesday, September 14, 2022 – 7:30 p.m.
Broad Brook Elementary School
14 Rye Street, Broad Brook, CT 06088**

I. CALL THE MEETING TO ORDER

Chair R. Reichle called the meeting to order at 7:31 p.m.

II. PLEDGE OF ALLEGIANCE

Chair R. Reichle led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Chair R. Reichle, Vice Chair K. Carey-Trull, Secretary H. Spencer, F. Neill, C. Sevarino, D. Menard, N. Farmer, E. LeBorious, Dr. P. Tudryn

Absent: L. Sinsigallo

Also in attendance: D. Rouillard, R. Galloway, community members

IV. ADDED AGENDA ITEMS

None

V. MINUTES

On a motion by C. Sevarino, 2nd by K. Carey-Trull, the Board approved the August 24, 2022 regular meeting minutes as presented. The vote was as unanimous.

VI. PUBLIC PARTICIPATION

None

VII. PERSONNEL REPORT

The Board reviewed the current report provided in their packet.

VIII. FINANCIAL REPORT

R. Galloway reported the following relative to FY22 End-of-Year spending:

- All open purchase orders have been closed
- An encumbrance of \$49,000 for unemployment is the only outstanding purchase order remaining – Billing for this item is delayed by the state, as it has been in prior years
- We may be looking to go out to bid for snow plow services as the contract is coming to an end
- We are reaching out to vendors to be sure there are no outstanding invoices to be sent for payment
- We are in the process of evaluating utilities for FY23

IX. CURRICULUM REPORT

D. Rouillard reported the following:

- Portrait of the Graduate
- EWPS Professional Development Calendar and Topics
- Problem of Practice/Theory of Action
- State Assessments – District Performance related to DRG F and Alliance Districts
- Conclusions
- Review of District Plan and Link to Portrait of the Graduate

X. SUPERINTENDENT’S REPORT

Dr. P. Tudryn reported on the following:

1. Start of the School Year:
 - All went well at all three schools
 - He was in all three buildings during the first two days of school
 - It feels more like a traditional school year, bringing renewed energy to the buildings
2. BBS & EWMS Open House
 - Open House schedules were moved up this year and earlier than usual
 - Both events were well attended and successful
 - There were approximately 350 families in attendance for the BBS Open House – Families were engaged and socializing in activities upon his arrival, which was later in the event due to his prior scheduled commitments
 - There were approximately 150 families in attendance at the EWMS Open House – It was an opportunity for “meet and greets,” as well as sign-ups for lockers, sign-ups for band and chorus, etc.
3. ESSER Grant Updates
 - ESSER I grant expires at the end of September
 - ESSER II grant expires at the end of the 2022-2023 school year
 - ART ESSER grant expires in 2 years
4. CIP Submission Update
 - CIP Plan was submitted to the First Selectman’s Office on September 9
 - He and P. Schoening met with D. Menard, H. Spencer (as CIP liaisons), and R. Reichle (as BOE Chair) to conduct a list of needs, which was helpful relative to their feedback

XI. UNFINISHED BUSINESS VOTE

FY23 Budget – R. Galloway noted the following:

- We are off to a good start for the start of the school year
- The Business Office team is in place and evolving nicely
- Salaries to be encumbered next week
- Hiring is at a good pace and almost complete
- Pension costs are coming in lower than the amount encumbered – Still \$14,902 to allocate
- The original amount we needed to reduce our FY23 budget is much lower at this time due to lower hiring costs, reduction in pension costs, etc. However, we have three (3) unanticipated special education tuition costs (approx. \$350,000)
- The BOE Finance Sub-Committee recommended utilizing the 2% fund for the unanticipated special education costs (approx.. \$350,000), but not until spring as the costs are still uncertain at this time

Dr. P. Tudryn recommended the Board vote on the FY23 budget, allocating the remaining funds into special education tuition costs and accessing the 2% fund for any unanticipated special education tuitions.

On a motion by F. Neill, 2nd by H. Spencer, the Board approved the FY23 budget, moving excess funds into special education and utilizing the 2% fund for unanticipated special education tuition costs. The vote was unanimous.

XII. LIAISONS' REPORTS

D. Menard noted her attendance at the recent Finance Sub-Committee meeting. She found it to be very productive and exciting.

She also informed the Board she is a new member of the town CIP Committee, in addition to her role as BOE liaison to that Committee. She is impressed with the direction they are going in, as well as their ability to advocate for the schools.

K. Carey-Trull reported her attendance at the recent PTO meeting, as well as the attendance by N. Farmer. Both noted the PTO has some great fundraising ideas, and they will be reverting back to conducting monthly meetings.

F. Neill noted that all scouts are in progress and they will take memberships at any time.

She also noted her attendance at the recent Booster Club meeting. There is a new regime of officers on the club board who are very enthusiastic and energetic. She shared that tickets are on sale for the Purse Bingo fundraiser scheduled to take place on October 9. Other upcoming activities throughout the year include the Homecoming Dance, wine tasting, etc. Funds from these events will be put toward Home Coming and Safe Grad activities.

XIII. PUBLIC PARTICIPATION

Nichole DeSousa – 38 Peri Lane, stated she advocates for a later start to the school year, due to the heat, and asked for consideration to delay the start of the school year until after Labor Day when developing future school calendars.

She also noted her attendance at the EWMS Open House. She commended the staff for a job well done, and also commended the administration on a great job relative to newly hired staff.

XIV. MISCELLANEOUS

N. Farmer noted her observation that there doesn't seem to be much interaction at the schools by parents. She believes we need to put an effort into bringing the community back into our schools and engaging them in our activities.

F. Neill suggested creating one district events calendar that would show all events for all three schools for those parents who have children in more than one of our schools.

XV. CORRESPONDENCE

BOE Sub-Committee Meeting Schedule

XVI. EXECUTIVE SESSION

There was no need for a session this evening.

XVII. ADJOURNMENT

On a motion by H. Spencer, 2nd by K. Carey-Trull, the Board voted to adjourn the meeting at 8:47 p.m. The vote was unanimous.

Respectfully submitted,
Ann Kalesnik
Board Recording Secretary

Approved: 9/28/22