

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT**

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING OF  
August 27, 2014  
EAST WINDSOR HIGH SCHOOL – Room N-4**

**I. CALL THE MEETING TO ORDER**

Chairman C. Mickey called the meeting to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman C. Mickey led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

Chairman C. Mickey, Vice Chair C. Simonelli, Secretary R. Reichle, K. Bilodeau, P. Nelson, S. Morgan, N. Macsata and Dr. T. Kane. Absent: Dr. G. Michna and N. DeSousa

Also present: C. DeBarge, W. Gage, E. Keleher, K. Hellerich, A. Paquette (TMS) and community members.

**IV. EXECUTIVE SESSION**

On a motion by K. Bilodeau, 2<sup>nd</sup> by S. Morgan, the Committee voted to enter into executive session at 7:32 p.m. to discuss the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that the discussion be held at an open meeting. The vote was unanimous.

The Committee reconvened in regular session at 7:46 p.m.

**V. ADDED AGENDA ITEMS**

On a motion by C. Simonelli, 2<sup>nd</sup> by S. Morgan, the Board approved the additional item: Confirmation of Assistant Principal at East Windsor Middle School. The vote was unanimous.

On a motion by C. Simonelli, 2<sup>nd</sup> by K. Bilodeau, the Board confirmed the appointment of Mr. Darryl Rouillard to the position of Assistant Principal at East Windsor Middle School. The vote was unanimous.

The Board and administration welcomed Mr. Rouillard to East Windsor Public Schools.

**VI. MINUTES**

On a motion by K. Bilodeau, 2<sup>nd</sup> by N. Macsata, the Board approved the July 23, 2014 meeting minutes. The vote was unanimous.

**VII. PUBLIC PARTICIPATION**

None.

**VIII. PERSONNEL REPORT**

The Board reviewed the current EWPS personnel report provided in their packets.

**IX. FINANCIAL REPORT**

Andy Paquette (TMS) reported they will be posting the current financial report by the end of the month. The report will include the encumbrance of salaries and known expenditures - 73% of the FY15 budget has been committed, which is a sound fiscal practice. His final note was the increase in magnet school enrollment from 96 in FY14 to the current figure of 118 for FY15. Discussion ensued relative to the number of PreK magnet school enrollments and the feasibility to expand our PreK program.

**X. CURRICULUM REPORT**

Dr. DeBarge provided an overview and update of curriculum initiatives including:

- Summer ELA & Math Curriculum Writing
- Deployment of 1:1 devices (August 25-27)

Ms. Hellerich presented the EWMS CMT science results -above the State average and show impressive improvement from last year):

- Grade 5 Science CMT results. Scores exceeded the state average. Performance placed us 3<sup>rd</sup> in our District Reference Group (DRG).
- Grade 8 Science CMT results. Scores exceeded the state average. Performance placed us 2<sup>nd</sup> in our District Reference Group (DRG).

Mr. Keleher presented the Grade 10 CAPT Science results:

- Scores exceeded the State average
- Performance placed us 3<sup>rd</sup> in our District Reference Group (DRG).

Dr. Kane and the Board provided congratulations to all Science teachers and students for these very impressive scores.

**XI. UNFINISHED BUSINESS: VOTE**

1. Policy Update – 5141.25 Life Threatening Allergies – 2<sup>nd</sup> Reading

On a motion by K. Bilodeau, 2<sup>nd</sup> by N. Macsata, the Board approved the 2<sup>nd</sup> policy reading as amended. The vote was unanimous.

2. CIP Update/Nurse's Suite – Dr. Kane and C. Mickey provided an update on the recent Town CIP meeting. A vote at that meeting was postponed pending additional information from the BOE relative to this project. Mr. Baker provided a copy of the project timeline for Board review and for the record. The estimated cost for the project is \$176,562 with funding via: FY15 CIP=\$40,000, FY15 BOE Budget=\$69,500, FY16 Budget = \$69,500. This requires a commitment by the Board to move forward.

On a motion by N. Macsata, 2<sup>nd</sup> by S. Morgan, the Board voted to approve the plan for the EWMS Nurse's Suite, pending approval of \$40,000 from CIP. The vote was unanimous.

**XII. UNFINISHED BUSINESS: DISCUSSION**

Superintendent Evaluation – Mr. Mickey presented the 2013-2014 Superintendent Evaluation. He congratulated Dr. Kane for an excellent job and evaluation. Dr. Kane noted the district progress was accomplished through hard work and team work with the students, their families, the teachers, staff, administration, and the Board. A copy of the 2013-2014 Year in Review and Superintendent Evaluation will be included on the BOE link of the district website for community review.

**XIII. NEW BUSINESS: VOTE REQUIRED**

1. Job Description Updates

On a motion by C. Simonelli, 2<sup>nd</sup> by S. Morgan, the Board approved the following reformatted job descriptions as amended. The vote was unanimous.

- Behavior Intervention Specialist
- Database Technician/Webmaster
- Online Learning Facilitator
- PLC Team Leader (PK-4)
- PLC Team Leader at EWMS
- PLC Team Leader (Mathematics, Science, Social Studies, English, Health & Physical Education, Fine Arts, Career & Technical Education, World Language, Special Education, Guidance 5-12)
- Vertical Team Leader @EWMS (Mathematics, Science, Social studies, Language Arts, Unified Arts)

2. Policy Updates

On a motion by C. Simonelli, 2<sup>nd</sup> by S. Morgan, the Board voted to waive the second reading of the following policies. The vote was unanimous.

- 6141.321 Technology & Instruction
- 6141.3291 One-to-One Mobile Computing Device Program

On a motion by K. Bilodeau, 2<sup>nd</sup> by S. Morgan, the Board voted to approve the policies as amended. The vote was unanimous.

3. Part-time Clerk at East Windsor High School

Discussion ensued relative to the elimination of the second EWHS office secretary position in the FY15 budget and the current need for a part-time office clerk at East Windsor High School.

On a motion by C. Simonelli, 2<sup>nd</sup> by K. Bilodeau, the Board voted to approve the position of a part-time clerk at East Windsor High School. The vote was unanimous.

**XIV. NEW BUSINESS: DISCUSSION**

None

**XV. LIAISONS' REPORT**

None

**XVI. PUBLIC PARTICIPATION**

None

**XVII. MISCELLANEOUS**

S. Morgan updated the Board on East Windsor Community Day. Parade line-up will take place at 9:00 a.m., with parade step-off at 10:00 a.m. Nominations are still being accepted for the Community Spirit Award. His final note was to inform Board members of the Broad Brook Elementary School Welcome Back Picnic on Thursday, August 28.

N. Macsata asked for an update on a district Facebook page as a form of communication with parents and the community. He also recommended the Board send a letter to our legislatures relative to Special Education costs.

K. Bilodeau inquired if the insurance coverage for the 1:1 devices is the same for students who qualify for free/reduced lunch and those who do receive the benefit. Dr. Kane stated it is the same.

C. Simonelli provided accolades relative to the new website. She noted she and other members of the Booster Club would like to see a district-wide calendar for all events on one calendar.

Dr. Kane informed the Board she was made aware they had received inquiries about the costs and services associated with the Community Health Center (CHC). She provided a letter dated August 27, 2014 from Jane Hylan, CHC Director of School Based Services stating CHC, HUSKY insurance or private insurance pays for the services rendered by the CHC Health Clinic. These are separate and different services from those provided by school nurses.

**XVIII. CORRESPONDENCE**

Calendar of Events – EWPS and Town calendars

**XIX. EXECUTIVE SESSION**

On a motion by C. Simonelli, 2<sup>nd</sup> by S. Morgan, the Board voted to enter executive session at 9:45 to discuss the strategy and negotiations regarding pending claims or pending litigation. The vote was unanimous.

**XX. ADJOURN**

Respectfully submitted,

Ann Kalesnik  
Recording Secretary

Randi Reichle  
Board Secretary

Approved: