

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING OF
August 28, 2013
EAST WINDSOR HIGH SCHOOL – Room N-4**

I. CALL THE MEETING TO ORDER

Chairman C. Mickey called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman C. Mickey led the Board in the Pledge of Allegiance.

III. ATTENDANCE

Chairman C. Mickey, Vice Chairman W. Schultz, Secretary C. Simonelli, K. Bilodeau, W. Raber, Dr. G. Michna, R. Maynard, R. Reichle, and Superintendent T. Kane. Absent: N. DeSousa

Also present: M. Chapulis, L. Slate, W. Gage, P. Kokofsky, R. Labrie, J. Giuliano, and community members

IV. ADDED AGENDA ITEMS

On a motion by W. Schultz, 2nd by C. Simonelli, the Board voted to accept the added agenda item. Vote: 8-0

V. MINUTES

On a motion by K. Bilodeau, 2nd by W. Raber, the Board voted to accept the minutes of July 10, 2013. Vote: 8-0

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board voted to accept the minutes of August 14, 2013. Vote: 7-0-1 (W. Raber abstained due to his absence at this meeting.)

VI. PUBLIC PARTICIPATION

None

VII. STUDENT REPRESENTATIVE

None

VIII. PERSONNEL REPORT

Dr. Kane commended Ms. L. Slate for all her work in preparing this lengthy report.

W. Raber inquired as to Board's role in voting on this report as the superintendent is charged with hiring/firing. He suggests the Bylaws be changed and the Board refrain from voting on such a report as not to take away from the role of the superintendent. C. Simonelli informed the Board that this request is included on the Board Policy Review Committee "to do" list.

C. Simonelli stated the Board approves and gives the superintendent authority to hire and fire. A vote on the report supports what she has done.

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board approved the Personnel Report as submitted. Vote: 7-1 (W. Raber voted in opposition.)

W. Schultz requested a change to page 3 of said report to remove Athletic Director from R. Parisi's status.

IX. FINANCIAL REPORT

M. Chapulis provided an update on the district's financial status including:

- Ongoing monitoring of operations
- Initial FY14 Phoenix budgets loaded into TMS website (as well as expanded TMS all-funds budget)
- Reporting IDEA and Sheff grants were approved thus far
- Working with town to close out FY13
- Update on town audit
- Completing ED001 for submission.

X. CURRICULUM REPORT

Ms. DeBarge was not present at this evening's meeting due to illness. This report has been postponed to the next meeting.

XI. UNFINISHED BUSINESS: VOTE

Wellness Policy – W. Gage and P. Kokofsky were present to address Board inquiries relative to the revised policy.

Dr. Kane requested the Board waive the second reading so that it may be implemented at the beginning of the school year.

K. Bilodeau inquired as to the urgency of voting on the revision this evening, being the Board Policy Review Committee members have not met to review the final revision.

Dr. Kane stated it would be advantageous to begin the school year under the revised policy.

W. Schultz and C. Simonelli, as members of the Board Policy Review Committee and Wellness Committee, found the proposed policy representative of the changes discussed in recent meetings.

On a motion by C. Simonelli, 2nd by W. Schultz, the Board approved the Wellness Policy as presented. Vote: 8-0

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board voted to waive the second reading of said policy. Vote: 8-0

Dr. Kane commended W. Gage, P. Kokofsky, C. Simonelli, and W. Schultz for their work and effort on these lengthy and detailed policy revisions.

XII. UNFINISHED BUSINESS

Modular Project Update – R. Labrie and J. Giuliano were present to provide an update on the project including: designer selection, bid process, reimbursement rate, and timeline.

XIII. NEW BUSINESS: VOTE

Job Descriptions – Vertical Team Leader @ EWMS, PLC Team Leader @ EWMS, PLC Team Leader (PK-4), PLC Team Leader (Math, Science, Social Studies), Service Team Facilitator, Social Worker

Dr. Kane reported the Board should vote on all job descriptions. A vote has not been sought in the past.

All but one of the job descriptions presented this evening are already in place. (Social Worker is the only new one.) The middle and elementary schools each hired one social worker. At the East Windsor Middle School it replaces a guidance counselor and at Broad Brook it is funded through the Alliance Grant.

On a motion by C. Simonelli, 2nd by W. Raber, the Board approved the proposed job descriptions. Vote: 8-0

XIV. NEW BUSINESS: DISCUSSION

1. Opening of School – Dr. Kane reported on summer events and preparations for the new school year including: staff activities, maintenance, transportation, security, and district-wide Breakfast Program.
2. New Security Protocol – Dr. Kane informed the Board a School Messenger will be sent out regarding the new security protocol. Visitors will now be required to sign in at the main office and provide a photo ID. The photo ID will be held until the visitor signs out and leaves the building. The protocol will be posted on exterior doors of all buildings and has been posted on the district website.
3. Change Date of September 11, 2013 BOE Meeting-Due to a schedule conflict, Dr. Kane is unable to attend the September 11th meeting. C. Mickey proposed changing the meeting to another date that week or eliminating the meeting and waiting until the September 24th meeting.

On a motion by C. Simonelli, 2nd by W. Raber, the Board voted to reschedule the September 11, 2013 meeting to September 10, 2013 and post accordingly. Vote: 8-0

4. Strategic Plan – Dr. Kane reminded the Board members of the upcoming Strategic Planning meeting on September 5, 2013, at 7:00 p.m., in Room D2, East Windsor High School.

XV. LIAISONS' REPORTS

W. Schultz inquired as to the date of the next Board Policy Review. It was agreed upon by the participating Board members to conduct the meeting on September 17th.

K. Bilodeau reported on her attendance at a recent Pension Board meeting. She is pleased with the new investment managers (Webster Bank). Investments increased 10% in the last quarter. She also reported the Pension Board members asked the Board of Education to be cognizant of the due date for their scheduled contribution.

XVI. PUBLIC PARTICIPATION

Jim Richards encouraged teachers to take advantage of the Education Foundation which currently holds approximately \$28,000 in funds. He noted only one grant application was received last year that met grant criteria. Dr. Kane offered to help the Foundation and assist in educating our staff on the application process and required criteria. She reported they have been unclear of this process in the past.

XVII. MISCELLANEOUS

W. Raber received complaints over the summer regarding the PreK playground at Broad Brook Elementary School. He noted the need to solve the shared services issue to determine who is responsible for maintenance.

He also wanted to rest the rumor that the Athletic Club failed to keep their promise regarding the girls' dugouts in the softball field. He reported they are waiting until fall to see if the EWS woodshop class would like to take it on as a project.

He also inquired as to the use of the PA system/booth in the soccer field. He is under the impression (from the State of Connecticut) that it can't be used because it is not handicap accessible. Dr. Kane informed him that we have been informed by legal counsel that it can, in fact, be utilized.

K. Bilodeau encouraged her fellow Board members to attend the upcoming CABE/CAPPS conference in November. As of now, she is the only East Windsor Board member registered to attend.

She also commented on an article she saw regarding school lunches.

C. Mickey reported his participation at Convocation. He stated the ceremony was well received and announced Mike Skoronski as the East Windsor Teacher of the Year award recipient.

XVIII. CORRESPONDENCE

1. Welcome Back letters from building principals
2. Calendar of Events
3. Copy of "thank you letter Re: Donation

XIX. EXECUTIVE SESSION

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board voted to enter into executive session at 9:12 p.m. for purpose of discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion to be held at an open meeting: Superintendent's Evaluation. Vote: 8-0

Executive session ended at 9:44 p.m.

On a motion by C. Simonelli, 2nd by W. Schultz, the Board voted to increase the Superintendent's salary by 3% in recognition of an excellent annual review. Vote: 8-0

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board voted to award a \$2,000 annual stipend to the Superintendent in recognition of her Doctorate degree. Vote: 8-0

On a motion by C. Simonelli, 2nd by K. Bilodeau, the Board voted to extend the Superintendent's contract for an additional year. Vote: 8-0

XX. ADJOURNMENT

On a motion by C. Simonelli, 2nd by K. Bilodeau the Board voted to adjourn at 9:46 p.m. Vote: 8-0

Respectfully submitted,

Ann M. Kalesnik
Recording Secretary

Catherine Simonelli
Secretary

Approved: 9/10/13