

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT**

**MINUTES OF REGULAR BOARD OF EDUCATION MEETING OF
JANUARY 23, 2013
EAST WINDSOR HIGH SCHOOL – Room N-4**

I. CALL THE MEETING TO ORDER

Chairman C. Mickey called the meeting to order at 7:32 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman C. Mickey led the Board in the Pledge of Allegiance.

III. ATTENDANCE

Chairman C. Mickey, Vice Chairman W. Schultz, Secretary C. Simonelli, K. Bilodeau, W. Raber, N. DeSousa, R. Maynard, Student Representative Madison Carolus, and T. Kane, Superintendent of Schools. Absent: G. Michna.

Also present, E. Keleher, K. Hellerich, L. Foxx, M. Chapulis, A. Paquette, L. Giuliano, and P. Kokofsky.

IV. OUTSTANDING STUDENTS

The Outstanding Students for the 2nd quarter were introduced to the Board by their respective principals. Each principal provided a brief explanation as to why the student was chosen to receive this award. The students were:

Madison Carolus – High School
Veronica Smith – Middle School
Sidney Arzt – Broad Brook

V. ADDED AGENDA ITEMS

VI. MINUTES

On a motion by W. Schultz, 2nd by W. Raber, the Board voted to accept the minutes of January 9, 2013 as amended. Vote 7-0

VII. PUBLIC PARTICIPATION

Dale Nelson, on the behalf of the Pension Committee, reported the WCPA and Town of Windsor requested that all Pension payments be made by December 31. She noted that the Board of Education has notified the Pension Committee that their payment will be forthcoming and requests that it be sent as soon as possible.

VIII. STUDENT REPRESENTATIVE

Madison Carolus updated the Board on upcoming events and news at the schools. Teachers at EWHS are getting students ready for the CAPT exam in March. The winter sports season is proving to be successful with record-breaking achievements being made. Assemblies were held at EWMS relative to progress meetings and goals. On January 15, a school climate survey was provided to determine relationships/climate between staff and students. Mr. Tudryn was bid farewell as he transitions into his new position at Central Office. Students at Broad Brook School are focused on learning. They are playing their musical recorders and entertaining their families with song.

IX. PERSONNEL REPORT

On a motion by C. Simonelli/W. Schultz, 2nd by W. Raber, the Board voted to accept the Personnel Report. Vote 7-0

X. FINANCIAL REPORT

Mark Chapulis from TMS reported on the district's financial status. He spoke of the unanticipated costs in transportation and Special Education. A hard freeze will remain in effect. A review indicates a deficit of approximately \$170,000 if spending were to proceed as budgeted. All purchase orders are being personally reviewed by Dr. Kane and only essential purchases are being approved. Mr. Paquette provided an update on the current Sheff Grant and the result of the recent Town audit.

XI. UNFINISHED BUSINESS: VOTE REQUIRED

None

XII. UNFINISHED BUSINESS: DISCUSSION

FY14 Budget - Dr. Kane reported that she is waiting for confirmation relative to scheduling a joint budget meeting with the Board of Selectmen. She also reported that she conducted individual meetings with principals today relative to their preliminary budgets. A Public Hearing will also be scheduled, prior to the February 25 Town Meeting.

XIII. NEW BUSINESS: VOTE REQUIRED

2014 School Calendar – February vacation, the start day of school, and HS exam day schedules were discussed. On a motion by K. Bilodeau, 2nd by W. Schultz, the Board moved to table the discussion on the 2014 School Calendar to the next meeting, pending a survey to staff/parents and discussion with the Administrative Team relative to the start date of school and whether or not to eliminate the February break. Vote: 7-0

Regular Board of Education Minutes

January 23, 2013

Page 3

2013 BOE Meeting Schedule – On a motion by W. Raber, 2nd by W. Schultz, the Board approved the 2013 Meeting Schedule, per FOI, Sec. 1-225 (b). Vote: 7-0

XIV. NEW BUSINESS DISCUSSION

Food Service - Perry Kokofsky, Food Service Director, presented the Board with an overview of the updates and changes to our Food Services Department, including the POS system, breakfast program, and the new menus. She reported that food sales have increased significantly since the start of school when the new regulations and menus first went into effect. The Food Service Department is actively reviewing and testing new recipes that fall within the required guidelines to find those that the students enjoy.

XV. LIAISONS' REPORT

C. Simonelli reported her attendance at the recent Board of Finance meeting where the auditors presented their draft report. K. Bilodeau apologized for her absence at the Pension meeting.

XVI. PUBLIC PARTICIPATION

J. Richards, Selectman, spoke in support of eliminating the February break in next year's school calendar. Marie DeSousa asked for clarification relative to town appropriations.

XVII. MISCELLANEOUS

R. Maynard inquired if anyone was looking at our curriculum. Dr. Kane informed him that Mr. Lockwood (of TMS) is conducting the review of our curriculum.

C. Simonelli asked if School Messenger could send out email or text messages, instead of phone messages. Dr. Kane reported that it is possible to be sent out in any/all of the three formats.

W. Schultz inquired as to the email address that would be used by an individual seeking to send an email to the Board as a whole. Dr. Kane informed him that an email, in that circumstance, could be sent to boe-members@ewct.org.

N. DeSousa publicly congratulated the winter sports teams on their recent accomplishments.

K. Bilodeau provided kudos to M. Carolus, Student Representative, for a job well done on her report.

XVIII. CORRESPONDENCE

1. Copies of invitation letters sent to Outstanding Student Award recipients (3)
2. Calendar of Events – January 18-February 1, 2013

XIX. EXECUTIVE SESSION

On a motion by W. Schultz, 2nd by W. Raber, the Board voted to go into executive session at 8:53 p.m. to discuss pending claims and the appointment, employment, performance, evaluation, dismissal or the health of a public officer or employee, provided that such individual may require that the discussion be held at an open meeting. Vote 7-0

Dr. Kane, M. Chapulis, and A. Paquette were invited into the executive session.

G. Michna joined the executive session by phone at 8:57 p.m.

At 9:12 p.m. M. Chapulis and A. Paquette left the executive session at 9:12 p.m.

At 9:19 p.m. K. Hellerich and J. Smith were invited into the executive session.

Executive session ended at 9:38 p.m.

On a motion by W. Raber, 2nd by K. Bilodeau, the Board voted to approve Jason Smith for the position of Assistant Principal at East Windsor Middle School as recommended by Principal Hellerich and Dr. Kane. Vote: 8-0

XX. ADJOURNMENT

On a motion by K. Bilodeau, 2nd by N. DeSousa, the Board voted to adjourn at 9:30 p.m.
Vote: 8-0

Respectfully submitted,

Catherine Simonelli
Secretary

Ann M. Kalesnik
Recording Secretary

Approved 2/13/13