



**East Windsor**  
**PUBLIC SCHOOLS**  
Inspiring Growth. Achieving Success.

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ADMINISTRATION

September 2019

Dear Parent/Guardian:

As the winter approaches, preparations for emergency school cancellations are in process. School cancellations related to snow, ice, and other unexpected emergencies will be reported via School Messenger as well as on the East Windsor Public School website, [www.eastwindsork12.org](http://www.eastwindsork12.org), and local radio and TV stations: WTIC-FM 96.5, WTIC-AM 1080 or WFSB (TV3) and WVIT (TV 30).

Normally, a School Messenger is sent no later than 5:45 a.m. and an announcement is made between 5:45 a.m. and 7:45 a.m. by the media on the day of the cancellation or delayed opening. I urge you to listen to weather related announcements on the radio or television or to check the district website, rather than contacting your child's school or Central Office.

One important factor in preparing for emergency related messages is to ensure your contact information is correct and kept updated throughout the year.

#### **DELAYED OPENING**

Weather conditions may require a delay rather than a closing. Delays will be for **two hours**. This means all bus pick-ups will occur **two hours** later than usual. In addition, all school opening schedules will be delayed **two hours** for staff and students. When a delay is announced, there will be no morning pre-school programs. However, the afternoon pre-school will occur according to the regular schedule. Also, lunch will be served on these days and the dismissal time will remain the same.

#### **EARLY/DELAYED DISMISSAL**

Occasionally, inclement weather starts or is forecast to start after the school day begins, so it may be necessary to release students early, delay dismissal (in the event of an emergency, e.g., a tornado warning), and/or cancel afterschool activities. There may be times when a modified early dismissal may be used if the forecast indicates that weather conditions could likely have a significant impact on our regular early dismissal times. If circumstances require an early/delayed dismissal or afterschool program cancellation, the announcement will be made as soon as possible via School Messenger, on our district website, and on the above listed radio and television stations. In the event of a modified early dismissal, specific dismissal times will be included with the School Messenger and posted on the district website. We ask all families to plan in advance for this early/delayed dismissal, and/or afterschool activities cancellation announcement. Please make arrangements to have someone meet your child at the bus stop or at your home if you are unable to be home due to work commitments.

#### **ONE FINAL NOTE...**

The decision to hold school is based upon the general conditions. I understand that at times parents may disagree with my decision. I encourage parents to use their own judgment with respect to sending their child/children to school.

Thank you for your continuing support of the East Windsor Public Schools.

Sincerely,

Christine DeBarge, Ed.D