

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
REGULAR MEETING MINUTES
Wednesday, January 26, 2022
East Windsor High School – Library - 7:30 p.m.**

Join Zoom Meeting:

<https://us06web.zoom.us/j/87297141347>

I. CALL THE MEETING TO ORDER

Vice Chair K. Carey-Trull called the meeting to order at 7:32 p.m.

II. PLEDGE OF ALLEGIANCE

Vice Chair K. Carey-Trull led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Vice Chair K. Carey-Trull, Secretary H. Spencer, F. Neill, C. Sevarino, D. Menard (via Zoom), L. Sinsigallo, N. Farmer (via Zoom), E. LeBorious, Dr. P. Tudryn

Also in attendance: D. Rouillard, A. Anderson, B. Kaminski, T. Field, L. Daitch, L. Foxx, M. Ryan, S. DiNello, Student Representative – V. Hernandez (via Zoom), EWEA representative – E. Johnson (via Zoom), community members (via Zoom)

Absent: Chair R. Reichle

IV. ADDED AGENDA ITEMS

On a motion by N. Farmer, 2nd by H. Spencer, the Board voted to add the item “Superintendent’s Goals” under the Superintendent’s Report section of the agenda. The vote was unanimous.

V. COMMENDATIONS

1. Crystal Apple Award Recipients – 2nd Quarter

The 2nd quarter award recipients participated via Zoom and were introduced to the Board by their respective building assistant principal:

- Pamela Sanborn and Angela Majowicz - BBES
- Angel Kennedy - EWMS
- Theresa St. Germain – EWHS (in absentia)

2. Outstanding Student Award Recipients – 1st Quarter

Each building principal shared the name and nomination information for their 2nd quarter award recipient. (The students did not participate in this meeting, as a small reception was conducted for them in the EWHS library earlier this evening, including participation by Board members, and time would not allow them to do so via Zoom, per our COVID protocols.) The recipients are as follows:

- Jose Rosario – BBES
- Serenity Leuzzi-Moore – EWMS
- Sarah Blais - EWHS

VI. MINUTES

January 12, 2022 – Regular Meeting Minutes

On a motion by H. Spencer, 2nd by L. Sinsigallo, the Board voted to approve the minutes as presented. The vote was unanimous.

VII. PUBLIC PARTICIPATION

None

VIII. STUDENT REPRESENTATIVE

V. Hernandez shared the news and events at all three schools.

IX. SUPERINTENDENT REPORT

1. Business Office Re-Organization - Dr. P. Tudryn introduced business consultant, Sherri DiNello to outline her recommendations for establishing our business office. Ms. DiNello:
 - Outlined various functions of the business office, including business finance, payroll, human resources (HR), accounts payable, etc.
 - Recommended HR and payroll should be separated
 - Stated HR is conducting tasks that do not allow for time to address other HR roles
 - Recommended the three following positions for the business office: Director of Business and Finance, Accounts Payable/Accountant, Payroll Associate
 - Noted we can reassign job responsibilities without rehiring a Director of Food Services, due to the recent resignation

Dr. P. Tudryn noted he plans on moving forward with the above-referenced recommendations.

Kudos were provided by the Board and Dr. P. Tudryn relative to the hard work associated with these recommendations.

S. DiNello also reviewed her recommendations for the BOE Finance Sub-Committee and Non-lapsing Education Account. She noted the committee will be able to review detailed financial information, ask questions of administration, and be prepared to make recommendations to the full BOE regarding business and financial matters.

A review of our bylaws relative to committees (9130) ensued, as well as a review of our Unexpended Education Fund Account.

It was the consensus of the Board to adopt the recommendations.

2. Superintendent's Goals – Dr. P. Tudryn noted the need for the Board to vote on his goals in order for discussion later on in the agenda under “Executive Session.”

On a motion by F. Neill, 2nd by H. Spencer, the Board voted to approve the Superintendent's Goals as presented. The vote was unanimous.

X. CURRICULUM REPORT

D. Rouillard reported the following:

- Portrait of the Graduate
- EWPS Strategic Planning
- Use of Data – iReady Diagnostic
- Use of Data – iReady Diagnostic- Schedule for the year
- Use of Data – iReady Diagnostic – Participation rate
- District Results – Reading (Standard View) 21-22
- District Results – Reading – Diagnostic Growth 21-22
- District Results – Math (Standard View) 21-22
- BBS Results - Reading and Math 21-22
- EWMS Results – Reading and Math 21-22
- EWHS Results – Reading and Math 21-22
- iReady Performance

XI. UNFINISHED BUSINESS: VOTE

None

XII. UNFINISHED BUSINESS: DISCUSSION

Re-Entry Update – Dr. P. Tudryn noted there were no updates since our last meeting; therefore, there have been no changes to our protocols.

XIII. NEW BUSINESS: VOTE

1. Job Descriptions
 - a. Director of Business and Finance
On a motion by C. Sevarino, 2nd by H. Spencer, the Board voted to approve the job description as presented. The vote was unanimous.
 - b. Accounts Payable/Accountant
On a motion by H. Spencer, 2nd by F. Neill, the Board voted to approve the job description as presented. The vote was unanimous.
 - c. Payroll Associate
On a motion by C. Sevarino, 2nd by F. Neill, the Board voted to approve the job description as presented. The vote was unanimous.
 - d. Human Resource Director
On a motion by C. Sevarino, 2nd by H. Spencer, the Board voted to approve the job description as presented. The vote was unanimous.
2. Policies
 - a. 4118.232 Alcohol, Drugs, and Tobacco-Free Workplace
 - b. 4212.42 Drug and Alcohol Testing for School Bus Drivers
 - c. 6142 Basic Instruction Program
 - d. 6148 FAFSA Completion Program

On a motion by H. Spencer, 2nd by F. Neill, the Board voted to approve the first reading of all four policies presented.

The policies will be placed on the next BOE meeting agenda for a second reading vote.

3. Course Proposals
 - a. Advanced Topics in Algebra
On a motion by N. Farmer, 2nd by F. Neill, the Board voted to approve the course proposal as presented. The vote was unanimous.
 - b. Encore (English)
On a motion by N. Farmer, 2nd by C. Sevarino, the Board voted to approve the course proposal as presented. The vote was unanimous.
 - c. Living History of Gender Studies
On a motion by C. Sevarino, 2nd by F. Neill, the Board voted to approve the course proposal as presented. The vote was unanimous.
 - d. Math Life – Investing
On a motion by F. Neill, 2nd by H. Spencer, the Board voted to approve the course proposal as presented. The vote was unanimous.

XIV. NEW BUSINESS: DISCUSSION

None

XV. LIAISONS' REPORTS

N. Farmer reported her participation in a recent Curriculum Council sub-committee meeting. She also noted her appreciation to D. Rouillard for arranging for her to go to BBS to see the new math courses in action.

F. Neill reported her participation at the recent Pension Board meeting. She reported we are in good shape and the account is well-funded.

K. Carey-Trull and F. Neill reported their participation in the recent CREC Zoom meeting.

XVI. PUBLIC PARTICIPATION

None

XVII. MISCELLANEOUS

Dr. P. Tudryn mentioned the following:

- Two CT schools recently closed and we, along with other CT schools, were offered their old furniture - A few of our staff members were sent to pick-up some useful items that were brought back to the district
- It was his intent to share his FY23 Spending Plan this evening, but there were cost center errors that prevented him from correcting the information in a timely manner for this evening's meeting - The overall budget information on the front page he previously provided is correct at a 4.128% increase

XVIII. CORRESPONDENCE

Letter: Donation acknowledgement

XIX. EXECUTIVE SESSION

On motion by D. Menard, 2nd by N. Farmer, the Board voted to enter into executive session at 9:45 p.m. for the purpose of discussion of the superintendent's evaluation. The vote was unanimous.

D. Menard left the meeting at 10:41 p.m.

The Board came out of executive session at 11:04 p.m.

XX. On a motion by F. Neill, 2nd by C. Sevarino, the Board voted to adjourn the meeting at 11:04 p.m. The vote was unanimous.

Respectfully submitted,

Ann Kalesnik
Board Recording Secretary

Heather Spencer
Board Secretary

Approved: 2/9/22

Please Note: Due to technical difficulties, there was a brief interruption in the video broadcast at the end of this meeting. As a result, there are two video links for this meeting.