

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
REGULAR MEETING MINUTES
Wednesday, May 11, 2022 – 7:30 p.m.
Broad Brook Elementary School, Room A5
14 Rye Street, Broad Brook, CT 06016**

I. CALL THE MEETING TO ORDER

Chair R. Reichle called the meeting to order at 7:32 p.m.

II. PLEDGE OF ALLEGIANCE

Chair R. Reichle led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Chair R. Reichle, Vice Chair K. Carey-Trull (via Zoom), Secretary H. Spencer, F. Neill, C. Sevarino, L. Sinsigallo, N. Farmer, E. LeBorious, Dr. P. Tudryn

Also in attendance: D. Rouillard, R. Galloway, A. Anderson, B. Kaminski, Dr. K. Hellerich, A. Masters, Student Representative V. Hernandez, EWHS students, community members

Absent: D. Menard

IV. ADDED AGENDA ITEMS

None

V. MINUTES

On a motion by F. Neill, 2nd by C. Sevarino, the Board approved the April 27, 2022 Special Meeting/Executive Session Minutes as presented. The vote was unanimous.

On a motion by C. Sevarino, 2nd by F. Neill, the Board approved the April 27, 2022 Regular Meeting Minutes as presented. The vote was 7-0-1 (H. Spencer abstained).

VI. PUBLIC PARTICIPATION

None

VII. SCHOOL REPORT

East Windsor High School – A. Anderson/Dr. K. Hellerich/A. Masters/EWHS Students
Voice4Change – Giving Students a Say in Education Funding:

- Introducing Voice4Change to Classes
- Proposals
- Advertising
- Announcing the Winners
- Next Steps

A. Anderson also publicly acknowledged 2 of our EWHS students who were recently recognized at Rockville High School for completing the CNA program, as well as 3 EWHS students who completed the Dymotek pre-apprentice program.

A. Anderson made a final acknowledgment by sharing Dr. K. Hellerich was honored at a ceremony at The Bushnell last evening as a finalist for Teacher of the Year for the State of Connecticut. (She was the 2021 EWPS Teacher of the Year and pursued the state honor.)

VIII. STUDENT REPRESENTATIVE REPORT

V. Hernandez shared the news and events for all three schools.

IX. PERSONNEL REPORT

The Board reviewed the current report provided in their packet.

X. FINANCIAL REPORT

R. Galloway reported the following:

- Continued work on the Chart of Accounts to establish proper set-up
- Scheduling “investment assessment” with MUNIS to go over our system practices, etc.
- Working with payroll, relative to salaries, due to a concern that the line item may be underbudgeted through the end of the year
- Closure of open encumbrances – Have found that some bills have been double-paid due to the lack of back-up material to prove prior payment – We are working on obtaining credits for said payments
- Upcoming meeting with FRC and Food Services personnel to establish best practices for accounting and reconciliations

XI. CURRICULUM REPORT

SAT & PSAT Report – D. Rouillard reported the following:

- SAT & PSAT Report – Class of 22-25
- Class of 2022 – Positive Growth Trends
- Class of 2023 – Positive Growth Trends
- Three-Year Growth for 1st Time PSAT Test Takers
- Three-Year Growth for 1st Time PSAT Test Takers Related to State Benchmarks
- Action Steps in Process

XII. UNFINISHED BUSINESS: VOTE

FY23 Budget – Dr. P. Tudryn spoke to the discussion at the April 14 BOE meeting relative to reductions to the budget, the \$92,561 shortfall to our budget, and the increase in the projected cost for health care. He noted our newly hired staff are coming in at a lower salary than those leaving, and there are still staff left to hire. Union contract negotiations are underway for those expiring on June 30, 2022.

On a motion by F. Neill, 2nd by H. Spencer, the Board voted to table the vote on the FY23 budget to the next meeting when more information is available and the entire Board is present to vote. The vote was unanimous.

XIII. UNFINISHED BUSINESS: DISCUSSION

1. Re-Entry Update

Dr. P. Tudryn reported the following:

- Our COVID numbers remain low
- Visitor access to the buildings is still restricted until further notice
- We will continue to follow mitigation strategies

2. Reschedule N. Caruso, CABE

Due to the need to reschedule the recent Q&A session with N. Caruso, discussion ensued and the Board came to the consensus to wait until summer to reschedule the session. They selected to seek his availability on 8/24, prior to the scheduled BOE meeting that evening.

XIV. NEW BUSINESS: VOTE

1. Surplus Items

- Wrestling Mats
- Textbooks
- Teacher Desk

On a motion by F. Neill, 2nd by L. Sinsigallo, the Board voted to deem the above referenced items as surplus and approved the superintendent to donate or discard items as necessary. The vote was unanimous.

2. Healthy Food Certification Participation

On a motion by N. Farmer, 2nd by H. Spencer, the East Windsor Board of Education voted, Pursuant to C.G.S. Section 10-215f, to certify that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2022, through June 30, 2023. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. The vote was unanimous (8 yes, 0 no).

3. Food & Beverage Exemptions

On a motion by N. Farmer, 2nd by C. Sevarino, the East Windsor Board of Education voted to allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held. The vote was unanimous (8 yes, 0 no).

XV. NEW BUSINESS: DISCUSSION

1. Arts & Culture Committee Collaboration – Dr. P. Tudryn informed the Board the newly created town committee is seeking to collaborate with the schools. He recently met with committee member, Deb Williams and referred her to speak with our district-wide Safe School Climate and Equity Committee. They will meet and report their ideas to him to be shared with the Board.
2. FOI Workshop – Dr. Tudryn shared the recent offer by BOE member, D. Menard to reach out to T. Hennick from the state to conduct an FOI workshop for the Board. It was the consensus of the Board to move forward with scheduling a workshop, perhaps to include other town departments.

XVI. LIAISONS’ REPORT

None

XVII. PUBLIC PARTICIPATION

Richard LeBorious, 16 Church Street, invited the Board and administration to participate in the Diversity, Equity, and Inclusion Forum, sponsored by the East Windsor Diversity Council, on May 26 at 6:30 p.m. at Town Hall.

XVIII. MISCELLANEOUS

Chair R. Reichle informed the Board of the scheduled special meeting/executive session on Wednesday, June 8, at 6:00 p.m. in the East Windsor High School library, prior to their regularly scheduled meeting, to conduct their self-assessment.

Upon the request by Chair R. Reichle, Dr. P. Tudryn noted he had researched the process for the superintendent's annual evaluation. In speaking with Chair R. Reichle relative to the process, Attorney C. Chinni reported she would like to guide the Board on the process, being it is their first time conducting the evaluation, but that the Board will facilitate on their own behalf in future evaluations. A special meeting/executive session will be held on Thursday, June 9, at 6:30 p.m. in the EWHS library for this purpose. (There is no longer the need for a special meeting/executive session on May 26 as previously discussed.)

XIX. CORRESPONDENCE

1. Enrollment
2. Letter: Request acknowledgement

XX. ADJOURNMENT

On a motion by H. Spencer, 2nd by F. Neill, the Board voted to adjourn the meeting at 9:31 p.m. The vote was unanimous.

Respectfully submitted,

Ann Kalesnik
Board Recording Secretary

Approved: