

**EAST WINDSOR BOARD OF EDUCATION  
EAST WINDSOR, CONNECTICUT  
MINUTES OF REGULAR BOARD OF EDUCATION MEETING OF  
September 10, 2013  
EAST WINDSOR HIGH SCHOOL – Room N-4**

**DRAFT**

**I. CALL THE MEETING TO ORDER**

Chairman C. Mickey called the meeting to order at 7:37 p.m.

**II. PLEDGE OF ALLEGIANCE**

Chairman C. Mickey led the Board in the Pledge of Allegiance.

**III. ATTENDANCE**

Chairman C. Mickey, Vice Chairman W. Schultz, Secretary C. Simonelli, R. Raber, N. DeSousa, K. Bilodeau, Dr. G. Michna, R. Reichle, and Superintendent T. Kane. Absent: R. Maynard

Also present: C. DeBarge, K. Hellerich, J. Smith, and community members

**IV. ADDED AGENDA ITEMS**

At the request of C. DeBarge to add an agenda item, a motion was made by C. Simonelli, 2<sup>nd</sup> by K. Bilodeau, to approve discussion and a potential vote on the new courses at the middle school and high school. Vote: 8-0

**V. MINUTES**

On a motion by W. Raber, 2<sup>nd</sup> by K. Bilodeau, the Board voted to accept the minutes of August 28, 2013. Vote: 8-0

**VI. PUBLIC PARTICIPATION**

None

**VII. STUDENT REPRESENTATIVE**

None

On a motion by C. Simonelli, 2<sup>nd</sup> by K. Bilodeau, the Board voted to take the agenda out of order and allow for discussion on the School Report. Vote: 8-0

**IX. SCHOOL REPORT**

K. Hellerich and J. Smith were present at this evening's meeting to present the Board with the two additional course offerings at East Windsor Middle School:

1. Math Olympiad
2. Journalism

**VIII. CURRICULUM REPORT**

Ms. C. DeBarge elaborated on the two new course offerings at the middle school as reported by Ms. Hellerich and Mr. Smith, and also spoke to the additional course offering at the high school: Spanish 5.

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On a motion by W. Schultz, 2<sup>nd</sup> by C. Simonelli, the Board approved all 3 new course offerings. The vote was unanimous.

Ms. DeBarge reported on the following curriculum activities:

- Summer Curriculum Committee work
- Data review
- Online learning platform in conjunction with the parent portal
- Focus on writing assessments
- PD/Mandated training for teachers (August 26-August 30)
- October – 1<sup>st</sup> mid-year STAR assessment

W. Raber inquired if the Family Resource Center (FRC) offers the same PreK curriculum as ours, with the exception of music and gym.

### X. UNFINISHED BUSINESS: VOTE REQUIRED

None

### XI. UNFINISHED BUSINESS: DISCUSSION

1. School Year in Review - Dr. Kane informed the Board the Year in Review will be made available on the district website in the near future. The school Year in Review was presented in June to the BOE as part of her evaluation. The report is documentation of accomplishments in the following areas:
  1. Educational Leadership
  2. Organizational Management
  3. Community & Board Relations
  4. Personal/Professional Qualities

Also included is an At a Glance section which provides additional EWPS statistics.

2. Superintendent's Evaluation – Chairman C. Mickey provided an overview of Dr. Kane's evaluation. He noted Board members had been working on this document since May, the format of which was created by CABE/CAPSS. As a Board/District, goals are based on the Strategic Plan. As a result of her excellent evaluation, Dr. Kane's contract was extended by one year and she received appropriate compensation. Dr. Kane recommended her evaluation be posted on the district website in conjunction with the Strategic Plan update and Year in Review.

(R. Maynard joined the meeting at 8:43 p.m.)

3. Opening of School – Enrollment – Enrollment figures were provided to Board members in their packets. Enrollment figures from 2012-2013 were provided this evening as a comparison to current figures.
4. Strategic Plan Update – Dr. Kane reported the following update relative to the September 5, 2013 Strategic Plan meeting:
  - Meeting was very productive
  - Suggestions were made on how to disseminate the information to parents, i.e. the accomplishments/celebrations of the good work in the district
  - Health goals will be incorporated into the plan

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**XII. NEW BUSINESS: VOTE**

None

**XIII. NEW BUSINESS: DISCUSSION**

None

**XIV. LIAISONS' REPORTS**

None

**XV. PUBLIC PARTICIPATION**

None

**XVI. MISCELLANEOUS**

N. DeSousa inquired as to an update on the handicap equipment via fundraising efforts by the Sauerhauser family. Dr. Kane recommended holding on the purchase until the new modulars are in place and construction has ceased at Broad Brook School.

W. Schultz offered his support relative to the recent emails regarding end-of-year close-out exchanged with the Town.

W. Raber inquired about shared services. As Chair of Shared Services, Dr. G. Michna stated the need for a better collaborative effort and better communication between town/school departments. Dr. Kane noted her recent participation in a very productive meeting with those members who carry out shared services. Work has been completed, as promised.

R. Maynard, as a member on the Education Foundation, posed his opinion on the sustainability clause relative to the applications for funding. Dr. Kane noted her attempt to reach out to Mr. Richards to discuss the process.

**XVII. CORRESPONDENCE**

1. Calendar of Events
2. Convocation Letters
3. EWMS/BBES Newsletters

**XVIII. EXECUTIVE SESSION**

The need for executive session no longer existed.

**XIX. ADJOURNMENT**

On a motion by K. Bilodeau, 2<sup>nd</sup> by N. DeSousa, the Board voted to adjourn at 9:22 p.m.

Respectfully submitted,

Ann M. Kalesnik  
Recording Secretary

Catherine Simonelli  
Secretary

**Approved:**