

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
MINUTES OF REGULAR BOARD OF EDUCATION MEETING OF
June 25, 2014
EAST WINDSOR HIGH SCHOOL – Auditorium**

DRAFT

I. CALL THE MEETING TO ORDER

Chairman C. Mickey called the meeting to order at 7:31 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman C. Mickey led the Board in the Pledge of Allegiance.

III. ATTENDANCE

Chairman C. Mickey, Vice Chairman W. Schultz, R. Raber, K. Bilodeau, Dr. G. Michna, N. DeSousa, R. Reichle and Superintendent T. Kane. Absent: Secretary C. Simonelli and S. Morgan

Also present: M. Chapulis (TMS) and community members.

IV. ADDED AGENDA ITEMS

Mod Space Lease Extension

On a motion by W. Raber, 2nd by W. Schultz, the Board voted to accept the added agenda item. The vote was unanimous.

V. MINUTES

On a motion by K. Bilodeau, 2nd by Dr. G. Michna, the Board approved the minutes from the June 11, 2014 regular meeting. The vote was unanimous.

Secretary C. Simonelli joined the meeting at 7:34 p.m.

VI. PUBLIC PARTICIPATION

None

VII. STUDENT REPRESENTATIVE

There was no student representative in attendance at this evening's meeting.

VIII. PERSONNEL REPORT

A copy of the current personnel report was provided in Board packets and made part of the record. Discussion ensued relative to clarification of the Extended School Year program.

IX. FINANCIAL REPORT

M. Chapulis (TMS) provided a copy of the update to the New Special Education Spending Developments. Dr. Kane redacted comments that were identifiable to students. He noted that once our encumbrances are liquidated, we are projecting a balance of less than 1% of our budget (\$187,000). An updated spending spreadsheet will be provided on June 30, 2014. Dr. Kane also noted the \$25,000 provided from the Town will be returned to them.

On a motion by N. DeSousa, 2nd by W. Raber, the Board voted to return \$25,000 to the Town. The vote was unanimous.

With the remaining money, Dr. Kane stated they will purchase the following items: supplies, classroom materials, repair the rug in the EWHS auditorium, provide air conditioning to the technology room to preserve the servers and equipment, and custodial supplies. By purchasing these items now, it will provide a cushion for next year, as these items are included in the FY15 budget. She also noted the need to replace the current maintenance truck. The current truck is 18 years old and in need of major repairs. This had been approved by the Board as a CIP project, but it was not funded by the CIP committee. The estimated cost for the new vehicle is \$27,000.

Discussion ensued relative to reinstating items previously cut via the budget process. Although it would be possible to do so, Dr. Kane recommends purchasing items listed above to allow for the cushion in next year's budget. Some Board members felt that it may be premature to make any of these decisions now, not knowing what the enrollment figures will be in September. The consensus was to place the \$187K in the FY15 budget line "Special Education tuitions". It is the intent of the Board to revisit this item in late August when the enrollment needs and district needs, in general, are clearer.

Dr. Kane reminded Board members that the budget balance has been reported at each meeting via the budget update spreadsheet. It has been articulated at every meeting for the past few months. This final figure is a summary of the spreadsheet and the encumbrances that were released. This is not "found" money.

S. Morgan joined the meeting at 8:20 p.m.

On a motion by K. Bilodeau, 2nd by W. Schultz, the Board voted to authorize \$27,000 for the purchase of a new maintenance vehicle. The vote was 4-4-1. The motion was denied.

Discussion ensued regarding the legislatively allowed establishment of a reserve account that would total up to 1% of our budget. Had that account been established we would not have had the budget shortfall that was imminent in April. Board members had approached members of the BOF regarding this type of account in 2012. The BOF members indicated they would bring it to a Town meeting for a vote, but they would not support it. BOE members felt we should pursue this again.

X. CURRICULUM REPORT

There was no curriculum report provided this evening.

Dr. Kane reported on the modular project prior to the vote on the Mod Space lease extension.

UNFINISHED BUSINESS: DISCUSSION

Modular Project Update – Due to another commitment this evening, Dr. Kane read a statement from R. Labrie in his absence relative to the update on the modular project: *At their meeting of Thursday, June 19th, the East Windsor Building Committee voted to reject all bids received for the Broad Brook Modular classrooms on the basis that all bids exceeded the amount budgeted for the project. We anticipate rebidding early this fall. In addition, we anticipate bidding for the replacement windows at the same time so that we*

will know all prices by winter. Given the age of the windows, we will have to test for hazardous materials prior to issuing the window bid specs and will do that this summer while the building is vacant.

XI. UNFINISHED BUSINESS: VOTE

Mod Space Lease Extension – As the result of the information provided in the modular project update, a motion was made by C. Simonelli, 2nd by W. Schultz to extend the Mod Space lease for one year in the amount of \$8,202/month for 12 months. The vote was unanimous.

XII. UNFINISHED BUSINESS: DISCUSSION

FY15 Budget as it Pertains to the Nurse's Suite – Dr. Kane reported administration felt it is a priority to move forward with the nurse's suite project due to the number of students who require such accommodations. The Board discussed their previous vote to halt the renovation of the nurse's suite. It was the opinion of some Board members to reinstate the high school math/reading tutors instead of going forward with this project. Dr. Kane informed the Board the high school was cited in 2006 for noncompliance and was just recently cleared of these infractions at a cost of \$180,000 to repair/renovate to become compliant.

A motion was made C. Simonelli, 2nd by R. Reichle, to reinstate the \$69,000 for nurse's suite in the FY15 budget. C. Simonelli and R. Reichle rescinded their motion and second because this item is on the agenda for discussion and would need to be placed on a future agenda for a vote.

XIII. NEW BUSINESS: VOTE

Job Descriptions – The Board was presented with current contracts that have been placed in a uniform reformat. On a motion by C. Simonelli, 2nd by W. Raber, the Board voted to accept the reformatting of the listed job descriptions. The vote was unanimous.

A recommendation was made to revisit the outdated language once the reformatting has been completed.

XIV. NEW BUSINESS: DISCUSSION

Policies – 1st reading of policies 5142.4 SRO and 3250 Materials/Service Fees, Charges. On a motion by K. Bilodeau, 2nd by W. Raber, the Board voted to waive the policy for the second reading of the SRO policy. The Vote was unanimous.

On a motion by K. Bilodeau, 2nd by W. Schultz, the Board voted to approve policy 5142.4 – School Resource Officer (SRO) including formatting request. The vote was unanimous.

On a motion by K. Bilodeau, 2nd by N. DeSousa, the Board voted to waive the policy for the second reading of policy 3250. The vote was unanimous.

On a motion by K. Bilodeau, 2nd by N. DeSousa, the Board voted to approve policy 3250 – Materials, Fees, Charges as written. The vote was unanimous.

XV. LIAISONS' REPORTS

None

XVI. PUBLIC PARTICIPATION

Jim Richards offered his thanks and provided kudos to the Board for handling the issues that have been brought before them and for ending the school year with 1% of their budget.

XVII. MISCELLANEOUS

Relative to the Care 4 Kids program, Dr. Kane informed the Board she signed and attested that the BOE administers the FRC and therefore retains ultimate responsibility for the management and oversight of such program, for the staff employed at the program and the children attending the program. This arrangement is effective from 9-1-93 to the present.

W. Raber noted it is important to note this information at the July 2 FRC meeting.

N. DeSousa provided kudos to all who participated and planned the 2014 EWHS Graduation. C. Simonelli provided Kudos to Mr. Keleher for including the visit from a military officer to be present for his sister's big day.

K. Bilodeau noted the CABA conference information provided to each Board member this evening. She encourages any Board member to attend, if possible.

XVIII. CORRESPONDENCE

Calendar of Events

XIX. EXECUTIVE SESSION

On a motion by K. Bilodeau, 2nd by S. Morgan, the Board to enter into executive session to discuss the Superintendent's Evaluation. The vote was unanimous. The time was 8:51 p.m.

XX. ADJOURNMENT

Respectfully submitted,

Ann Kalesnik
Recording Secretary

Catherine Simonelli
Secretary

Approved: