

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
REGULAR MEETING MINUTES
Wednesday, July 27, 2022
Broad Brook Elementary School, Room A-5 - 7:30 p.m.**

I. CALL THE MEETING TO ORDER

Chair R. Reichle called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chair R. Reichle led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Chair R. Reichle, Vice Chair K. Carey-Trull, Secretary H. Spencer, C. Sevarino, L. Sinsigallo, D. Menard, N. Farmer, E. LeBorious, Dr. P. Tudryn

Also in attendance: R. Galloway, D. Osypuk, community members

Absent: F. Neill

IV. MINUTES

1. June 22, 2022 – Regular Meeting Minutes - On a motion by H. Spencer, 2nd by C. Sevarino, the Board approved the meeting minutes as presented. The vote was unanimous.
2. June 22, 2022 – Special Meeting/Executive Session Minutes - On a motion by C. Sevarino, 2nd by H. Spencer, the Board approved the meeting minutes as presented. The vote was 7-0-1 (N. Farmer abstained).

V. PUBLIC PARTICIPATION

None

VI. PERSONNEL REPORT

The Board reviewed the current report provided in their meeting packet.

VII. FINANCIAL REPORT

R. Galloway reported the following:

- FY22 Budget – At the recent Finance Sub-Committee meeting, he reported EOY was approximately \$50,000 - \$100,000. At this time, it is anticipated to be \$50,000-\$60,000.
- He is in the process of cleaning up grants (going through expenditure reports)
- There were unexpected special education tuition costs, which will be paid, but contested, as we are not confident we should have been billed for those services
- Clean-up of accounts and account conversion is on-going

VIII. SUPERINTENDENT'S REPORT

1. BBS Boiler Replacement Update – Dr. P. Tudryn informed the Board of the following:
 - We were able to pay the first installment of the project via FY22 funds
 - Boiler pump also broke down this week and the cost will be approx. \$10,000, which can be paid out of the ESSER Grant
2. EWHS Roof – Dr. P. Tudryn reported the BOS, at their last meeting, unanimously approved to go to the Finance Committee to seek approval for this project. A vote by the BOF will occur in September. He toured the roof with the vendor to witness the needed repairs, which are critical (summer of 2024). An amount of \$200,000 is projected for the engineer to outline the job and provide a project cost. He noted that due to the size of the roof, there are only so many contractors that would be able to accomplish that type of job.

IX. UNFINISHED BUSINESS: VOTE

FY23 Budget – Dr. P. Tudryn reported we are still in the process of hiring staff for the coming school year. Once completed, we will have a better idea as to where we will be for FY23.

X. UNFINISHED BUSINESS: DISCUSSION

Sub-Committee Meeting Dates – Dr. P. Tudryn noted he is looking to set dates on the calendar for BPR, Curriculum Council, and Finance Sub-Committee meetings for the coming school year. After discussion, it was determined BPR will meet at 6:00 p.m. on the Wednesday of the first scheduled regular BOE meeting of the month, and Curriculum Council will meet at 6:00 p.m. on the Wednesday of the second scheduled regular BOE meeting of the month. R. Galloway will work with S. DiNello to determine dates for the Finance Sub-Committee meetings.

XI. NEW BUSINESS: VOTE

Job Description Updates:

- a. PLC Team Leader BBS
- b. PLC Team Leader EWMS
- c. PLC Team Leader EWHS
- d. Supervisor of Special Education

On a motion by K. Carey-Trull, 2nd by H. Spencer, the Board approved all 3 PLC Leader job descriptions as presented. The vote was unanimous.

Dr. P. Tudryn reported there are approximately 220 special education students, and 80 students on 504 plans (including out-of-district and magnet school placements). We need an “092 - Administrator” certified candidate with a high level of knowledge and skills in this area to take on this role relative to the new special education reporting system. This person would also evaluate staff in this position. The work days would be decreased to a 10-month position, with the same salary and no monetary difference from the former PPT Facilitator position (due to reduction of work days).

On a motion by C. Sevarino, 2nd by D. Menard, the Board approved the job description for the Supervisor of Special Education as presented. The vote was unanimous.

XII. NEW BUSINESS: DISCUSSION

BOE Finance Sub-Committee Report

R. Galloway thanked all sub-committee members for attending the recent meeting. Discussion in the meeting included the EWHS roof (vendor was present to present the project), FY22 spending, and the 2% fund. He noted they will be working on a plan and purpose for the fund.

XIII. LIAISONS’ REPORTS

None

XIV. PUBLIC PARTICIPATION

None

XV. MISCELLANEOUS

N. Farmer inquired if there was a plan for the opening of school relative to visitors to the building. Dr. P. Tudryn shared the administrative team met in June to plan the opening of school and our goal is to open as a traditional school year.

XVI. CORRESPONDENCE

None

XVII. ADJOURNMENT

On a motion by D. Menard, 2nd by K. Carey-Trull, the Board voted to adjourn the meeting at 8:22 p.m. The vote was unanimous.

Respectfully submitted,
Ann Kalesnik
Board Recording Secretary

Approved: 8/24/22