



STUDENT INFORMATION

STUDENT NAME: _____

By submitting this form, I understand the following:

- Late Arrival / Early Release is a privilege granted to **SENIORS ONLY** and is based upon eligibility requirements.
- **Students must be in good standing in regards to attendance, conduct, and academics.**
- Students must sign in/ sign out with the Study Hall monitor. Failure to do so will result in a tardy or unexcused dismissal.
- **Loss of academic eligibility and/or violation of school rules may result in immediate revocation of late arrival or early release privileges at any time by the administration.**

Instructions:

List all free periods **at the beginning and/or at the end of the day.**

Semester 1 Semester 2

Arrive to school before the end of 1st period:

A B C D

Leave school at the end of the 4th period of the day:

D E F G

Note:

Should you arrive **AFTER** 1st period you will be tardy and **MUST** sign-in at the main office. Student should be aware of schedule changes such as Advisory, 2 Hr. Delay, Shortened Days, and Exam schedules.

TRANSPORTATION BY: _____

PERMIT NUMBER: _____

SIGNATURE: _____ DATE: _____

PARENT/GUARDIAN SIGNATURE

All Late Arrival / Early Release Forms **MUST** be approved by your parent / guardian.

SIGNATURE: _____ DATE: _____

RETURN FORM TO THE MAIN OFFICE

***ADMINISTRATOR APPROVAL ***

ADMINISTRATOR SIGNATURE: _____