



East Windsor PUBLIC SCHOOLS

Inspiring Growth. Achieving Success.

14 Rye Street
Broad Brook, CT 06016

BROAD BROOK
ELEMENTARY

Laura Foxx
Principal
lfoxx@ewct.org

Matthew Ryan
Interim Assistant Principal
mryan@ewct.org

860.623.2433
Fax 860.623.0717

February 12, 2018

Dear Parents and Guardians,

On behalf of the Broad Brook staff, I would like to welcome you to the kindergarten registration process. We are all here to assist you and make the process run as smoothly as possible. Please feel free to ask any questions.

Registration for all children turning 5 on or before December 31, 2018 is being completed through Central Registration at the Board of Education office.

To begin the registration process, please visit our (mobile friendly) Central Registration website at <https://www.eastwindsork12.org/district-offices/student-registration>. There you will find step-by-step instructions for registration and contact information for our registrar, Freddie Rodriguez.

1. A copy of the child's birth certificate
2. Proof of residency (lease/mortgage and tax or utility bill)
3. Proof of immunizations against:
 - a. DtaP (Diphtheria, Pertussis, Tetanus)
 - b. Polio
 - c. Measles, Mumps, Rubella
 - d. Pneumococcal
 - e. HIB (hemophilus influenza, type B)
 - f. Hepatitis B
 - g. Varicella (history of chicken pox documented or vaccine)
 - h. Hepatitis A
4. Evidence of a physical examination completed within twelve (12) months of entry into school (completed after September 1, 2017). This must include an assessment of risk of exposure to Tuberculosis. The physical examination and proof of immunizations must be submitted to school by June 16, 2018.

Your child will not be registered without proof of age and residency as listed above, and he/she will not be permitted to begin school in September until all medical information has been provided.

To assist parents in preparing their children for a smooth transition to kindergarten, the kindergarten teachers and I will present **an orientation evening for parents/guardians on Tuesday, August 28, 2018 at 6:00 p.m.** in the Broad Brook School cafeteria. At that time, we will provide information on the kindergarten day and classroom activities, as well as answer any questions you have about the program. Please join us for an informative evening.

Sincerely,



Laura Foxx, Principal