

**EAST WINDSOR BOARD OF EDUCATION
EAST WINDSOR, CONNECTICUT
BOARD OF EDUCATION REGULAR MEETING MINUTES
Wednesday, January 22, 2020
East Windsor High School – Room N4**

I. CALL THE MEETING TO ORDER

Chair C. Simonelli called the meeting to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

Chair C. Simonelli led the Board in the Pledge of Allegiance.

III. ATTENDANCE

In attendance: Chair C. Simonelli, Vice Chair R. Reichle, Secretary K. Carey-Trull, D. Swaim, S. Andrews, C. Sevarino, Dr. C. DeBarge

Also present: Dr. P. Tudryn, D. Rouillard, A. Paquette, P. Cavaliere, T. Field, C. Bava, L. Foxx, M. Ryan, A. Trull - Student Representative, J. Jette, EWEA President, A. Anderson, community members

Absent: K. Bilodeau, W. Raber, F. Neill

IV. RECOGNITIONS

1. OUTSTANDING STUDENTS – 2ND QUARTER

The 2nd quarter award recipients were introduced to the Board by their respective building principal:

- James Thompson – BBS
- Michelle Szczeszak – EWMS
- Brenden Barkyoumb – EWHS

F. Neill joined the meeting at 7:33 p.m.

2. CRYSTAL APPLE AWARD RECIPIENTS – 2ND QUARTER

The 2nd quarter award recipients were introduced to the Board by their respective building principal:

- Eleanor Roberts – BBS
- David Chapman – EWMS
- Hilary Dellapenta – EWHS (in absentia)

V. EXECUTIVE SESSION

On a motion by R. Reichle, 2nd by D. Swaim, the Board voted to enter into executive session at 7:41 p.m. to discuss the appointment of the East Windsor High School principal. The vote was unanimous.

The Board came out of out of executive session at 8:09 p.m.

On a motion by K. Carey-Trull, 2nd by D. Swaim, the Board accepted the recommendation by the superintendent to appoint Allison Anderson as principal of East Windsor High School. The vote was unanimous.

VI. VISITATION

East Windsor High School Principal

Dr. C. DeBarge publicly introduced Ms. Allison Anderson, newly appointed high school principal, to the Board. She was unanimously congratulated on her appointment and welcomed to the district.

VII. MINUTES

On a motion by R. Reichle, 2nd by F. Neill/S. Andrews, the Board approved the January 8, 2020 meeting minutes as presented. The vote was unanimous.

VIII. PUBLIC PARTICIPATION

None

IX. STUDENT REPRESENTATIVE

Student Representative, A. Trull reported on district-wide/individual school news and activities.

X. UNFINISHED BUSINESS: VOTE

FY20 Budget – Dr. DeBarge shared a letter received from the Hartford Public Schools and her response thereto. Their letter was dated December 17, 2019 notifying us that beginning with the 2019-2020 school year they will be requiring proof of residency documentation for each of our special education CHOICE students, prior to their submission of payment for our services provided to each. Her response letter indicated that we would not be complying to their request as it is a discriminatory practice, being they are not requesting us to do the same for our regular education students, as well as for the fact that they did not provide notice of the change in their process, even though our response would not have changed at that time.

She also reported the EWMS oil tank has almost been completed, and scuppers have been finally added to their roof.

XI. UNFINISHED BUSINESS: DISCUSSION

None

XII. NEW BUSINESS: VOTE

None

XIII. NEW BUSINESS: DISCUSSION

1. East Windsor Complete Count Committee – U.S. Census – Dr. DeBarge informed the Board the First Selectman reached out to her informing her that a resolution has been approved by the BOS for he and she to serve as co-chairs for this committee, along with other members, including a BOE member representative.

On a motion by F. Neill, 2nd by D. Swaim, the Board voted to put this on the agenda for a vote this evening. The vote was unanimous.

On a motion by F. Neill, 2nd by C. Sevarino, the Board voted to nominate R. Reichle to serve as the BOE member representative to this committee. The vote was unanimous.

2. FY21 Budget/Budget Tutorial – A. Paquette provided a budget process tutorial to the Board:

Budget Components:

- a. Fund
 - General Fund
 - Grants
 - Special Revenue Funds
- b. Budget Definition
 - Step 1 – Budget Development
 - Step 2 – Budget Approval
 - Step 3 – Budget Revisions
 - Step 4 – Budget Monitoring
 - Personnel
 - Costs
 - Grant & Special Revenues

General Leger Management

Chair C. Simonelli shared a paper copy of the BOE proposed budget workshop/hearing timeline, pending the timing of the BOE/BOS Public Hearing on 2/4/20, which will be confirmed at the 1/23 BOS meeting.

Dr. C. DeBarge and Chair C. Simonelli reminded the Board of their restrictions during this process. They are not allowed to advocate for the budget as a Board Member, i.e., using any publicly issued electronic device, via use of district-issued email, phone lists; however, they can advocate on their own accord; using a personal computer, personal email, and on their own time.

XIV. LIAISONS' REPORTS

K. Carey-Trull reported her attendance at the recent CREC meeting where they discussed:

- Census
- Minority Teacher Recruitment
- Legislative Breakfast in February
- Scheff Ruling

At the meeting, she received a copy of the 2018-2019 CREC Annual Report, which she provided to the superintendent for review. She will share the copy with our Board Members, if interested, or share the online link with them for review of the document.

They also asked each district representative to report back to them as to which services our district may purchase through them (CREC).

She also reported her attendance at the recent PTO meeting:

- Glow Dance has been moved to the February 13 - They are seeking volunteers in order to host the event
- Bus Driver Appreciation is coming up – any/all donations are welcome

F. Neill reported her attendance at the recent Pension Commission meeting. The Pension Fund full return was 20% for last year. Other benefits were 21%. (It was noted that contribution levels don't get adjusted due to earnings.)

XV. PUBLIC PARTICIPATION

S. Muska, 25 Maple Avenue, Broad Brook, noted the Complete Count Committee will be assigned by the BOS via an application process, and that R. Reichle would also need to fill out an application for submission to BOS, in spite of the nomination by the BOE this evening.

XVI. MISCELLANEOUS

Chair C. Simonelli informed the Board of the EWHS Booster Club Ribbon Cutting Ceremony for the new electronic sign scheduled on Saturday, January 25, at 11:00 a.m. at the high school.

XVII. CORRESPONDENCE

1. Calendars of Events
2. Letter: Donation

XVIII. EXECUTIVE SESSION

On a motion by R. Reichle, 2nd by S. Andrews, the Board voted to enter into executive session at 9:34 p.m. to review a document protected by attorney/client privilege, and to review the administrative contract. The vote was unanimous.

The Board came out of executive session at 9:56 p.m.

On a motion by F. Neill, 2nd by D. Swaim, the Board voted to meet past 10:00 p.m. The vote was unanimous.

The Board took a 5 minutes recess and reconvened at 10:01 p.m.

On a motion by F. Neill, 2nd by D. Swaim, the Board voted to enter back into the executive session at 10:01 p.m. The vote was unanimous.

The Board came out of executive session at 10:23 p.m.

On a motion by R. Reichle, 2nd by D. Swaim, the Board voted to accept the July 1, 2020 to June 30, 2023 East Windsor Administrators' Association contract as presented. The vote was unanimous.

XIX. ADJOURNMENT

On a motion by R. Reichle, 2nd by S. Andrews, the Board voted to adjourn the meeting at 10:24 p.m. The vote was unanimous.

East Windsor Board of Education
Regular Meeting Minutes– January 22, 2020
Page 5

Respectfully submitted,

Ann Kalesnik
Recording Secretary

Kate Carey-Trull
Board Secretary

Approved: 2/12/20